

AGENDA
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
Board Room 1900 18th Avenue 2:00 p.m.
Kingsburg, CA 93631
December 13, 2022

1. **CALL TO ORDER** _____

2. **SALUTE TO THE FLAG**

3. **ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Members Present _____ _____
 _____ _____
 _____ _____

Members Absent _____ _____

4. **OTHERS PRESENT** _____ _____

5. **APPROVAL OF AGENDA**

Motion _____ Second _____ Vote _____

6. **PUBLIC COMMENT**

Public Comment
*For regular meetings, the public is provided an opportunity to address not only any item on the agenda but any item within the subject matter jurisdiction of the Kingsburg Joint Union High School District. **Disclaimer:** The opinions expressed in public comments are the authors own and do not necessarily reflect the official policies or position of the Kingsburg Joint Union High School District*

Members of the public who wish to provide public comment during observed COVID-19 social distancing guidance may email the district at PublicComment@Kingsburghigh.com by 4:00 p.m. the Friday before the meeting date, which generally lands on Monday. Please note you are not compelled to provide a name and can comment anonymously. The comments will be read outloud during the public comment portion of the meeting in the order in which they were received. If in attendance, social distancing will be required. Public comments are limited to three minutes or 450 written words per speaker. Twenty (20) minutes per issue will be allowed.

Board of Education is prohibited by law from taking action on matters discussed that are not on the agenda and no adverse conclusions should be drawn if the Board does not respond to public comments made at this time. Concerns will be referred to the Superintendent's office for review and response.

Board Room Accessibility: *The Kingsburg Joint Union High School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Administrative Assistant to the Superintendent at 897-7721 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132.)*

7. APPROVAL OF MINUTES

7.1 Regular Meeting – November 14, 2022

8. REPORTS

- 8.1 Swearing in of Board Members/Oath of Office
- 8.2 Superintendent Report
- 8.3 Principal Report
- 8.4 Director Alternative Education Center Report
- 8.5 Student Representative Report

9. ACTION

- 9.1 Resolution #R18-2223 Unopposed & Insufficient Nominations of Governing Board 1
- 9.2 Trustee Organization /Election of Officers 6
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- 9.4 Appointment Voting Representative Fresno County Committee School District Org..... 10
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- 9.6 Accounts Payable for November 2022 14
- 9.7 Mandated Board Policies for H.S. Grad, CTE; Bus Drivers -First & Waive Second Reading 26
- 9.8 Art, Music and Instructional Materials Discretionary Block Grant..... 28
- 9.9 Overnight Trip Request KHS Cheer Team –Cheer Competition Cosa Mesa, CA 32
- 9.10 Overnight Trip Request KHS Cheer Team – Cheer Nationals Competition, Los Vegas, NV 36
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- 9.13 Annual Report Developer Fees 2021-2022 62
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10. DISCUSSION

- 10.1 ESSER III Plan Addendum – Executive Director Student Services, Cindy Schreiner
- 10.2 LCAP – Executive Director of Student Services, Cindy Schreiner

11. WRITTEN INFORMATION

- 11.1 Student Body Fund Report for November 2022 66
- 11.2 Suspension Report for November 2022 69

12. CLOSED SESSION – Notice to Public (Closed Session Items Covered by Law May Be Requested Or Called For As Per: Government Codes: 54954.3; 54956.7; 54956.8; 54956.86; 54956.9 (a), (b), (c); 54956.95; 54957; 54957.6; 54957.8 and Education Codes: 48900; 49070.)

- 12.1 Staff Personnel: Office Clerk Part-Time Position – Kirsten Brandon 70
- 12.2 Staff Personnel: Teacher Assistant – Blanca Montejano 74
- 12.3 Music Department: Assistant Color Guard Coach – Edgar Zaragoza 88

From _____ to _____

13. ACTION REPORTED OUT OF CLOSED SESSION, IF ANY

14. ITEMS FOR NEXT AGENDA

None

15. ADJOURNMENT _____
(Time)

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees

PLACE AND DATE

Board Room, Kingsburg High School, 1900 18th Avenue, Kingsburg, California, November 14, 2022.

CALL TO ORDER

The meeting was called to order at 4:01 p.m. by Mr. Rick Jackson, President.

MEMBERS PRESENT

Mr. Rick Jackson, President
Mr. Mike Serpa, Clerk
Mr. Brent Lunde, Member
Mr. Steve Nagle, Member (Left 5:44 p.m.)
Mr. Johnie Thomsen, Member

MEMBERS ABSENT

None

OTHERS PRESENT

Mr. Don Shoemaker, Superintendent
Mr. Rufino Ucelo Jr., Chief Business Official
Dr. Ryan Phelan, Principal
Ms. Cindy Schreiner, Director Student Services
Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

APPROVAL OF AGENDA (M092-2223)

Mr. Serpa moved to approve the agenda as presented.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

REGULAR MEETING – OCTOBER 17, 2022 (M093-2223)

Mr. Thomsen moved to approve the minutes of the Regular meeting of October 17, 2022 as presented in 7.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

SUPERINTENDENT REPORT

- KJUHSD is utilizing a new consultant to oversee our construction projects in order to help coordinate the most cost effective and efficient outcomes on projects.
- Fire Hydrant(s) have passed inspection enabling Kingsburg Alternative Education Center to move forward with the new portable classroom build. Agreement has been made with the Kingsburg Historical Society to give KJUHSD permission to use the fire hydrant on their property. Access can also be utilized from the hydrant across west Sierra Ave. Both hydrants to be signed off by the Kingsburg Fire Department.
- KJUHSD has a new student records transfer system, Scribbles Software (Scribs). The platform enables seamless electronic transfer of records in a secured environment for our students, families, neighboring districts and potential colleges of enrollment.

PRINCIPAL REPORT

- Viking Classic Band event was held November 12 & 13 at the KHS stadium. The Kingsburg High School Marching Band won the event and will now participate in state finals.
- The Girls Volleyball Team won Valley Championship. Congratulations!
- Veterans Day Rally a success thanks to the hard work of Doug Davis.

STUDENT REPRESENTATIVE REPORT

- Student Representative – Drew Johnston
- Rivalry Week and the downtown rally was fun and enjoyed by all. A KHS spirit contest was held between the downtown businesses for who could decorate with the most KHS spirit. We had great participation and support.
- Winter Formal will be on December 22, 2022.

DIRECTOR OF KINGSBURG ALTERNATIVE EDUCATION CENTER

- None/ Not present

COLLEGE & CAREER CENTER PRESENTATION

- Kerry Peterson – College & Career Center Technician
- Provides services to the students through the College & Career Center (CCC) and the AVID Program
- Biggest goal and ongoing challenge is engaging “ALL” students in their personal path to a career or college.
- Continue to hold multiple sessions throughout the year for their engagement. One is the College and Career Day.
- Advancement Via Individual Determination (AVID) is provided at KHS for grades 9-12. CCC Technician helps students plan for college, participate in fundraisers and learn leadership skills. Teachers: Josh Woods-9th; Sarah Alvarado 10th; Satinder Klair – 11th, Frank Carbajal 12th.

LIBRARY PRESENTATION

- Library improvements over the last couple of years: updated green room with camera & teleprompter; new desks; interactive projector; mobile shelving; new flooring.
- Continue updating book inventory, which occurs in an ongoing wave of aging out books. The inventory at the beginning was aged titles at 52% inventory, and today it is at 37%, so a continued ongoing improvement.
- Approximately 3000 books are checked out this year.
- Number of lost books last year – 84, so always a continued need for replacements.
- Sources that help to replace books: recommendations from teachers, students and the librarian.

- The new green room had 70+ reservations, a very in high demand for this library asset.
- Library is open Monday – Friday 7:40 a.m. – 4:00 p.m. ; Break and Lunch daily.
- Student Librarians – 24 in the class for 2022-23
- Barista Program with special education students is by the library's help and guidance.
- Laura Vallenari is a Teacher/Librarian and teaches Digital Citizenship & Plagiarism at every grade level as well as career projects.
- For 12th grade only, the librarian teaches a unit on *Social Media Footprint*. Also *Expected Schoolwide Learning Results (ESLR) Portfolio* which is four years of work done by seniors to show how students met ESLR goals.

SPECIAL EDUCATION DEPARTMENT PRESENTATION

- Department Head- Elizabeth Vanderveide
- Introduced: Marina Ferris- School Psychologist; Gabriella Lopes, Sp Ed Teacher, Kathryn Olson, Alternative Education Teacher/Sp Ed Case Support.
- Thanked the board for the support in contracting with school psychologists to be on campus five days a week.
- Increased number of students with more difficult disabilities in the future. Sp Ed department is constantly preparing. Appreciate Ms. Lopes being a new teacher with a technology background, which brings much need new insights to the running of our program.
- We have 11th and 12th grade students who are “Special Services Aides” to our students. They receive a grade for this important assistance, and take a course with curriculum that prepares them for this position which they greatly appreciate.
- Video was presented from the students point of view telling how the Special Education Department has helped them.

BOARD ACTION

BILLS PAID OCTOBER 2022 (M094-2223)

Mr. Serpa moved to approve the bills paid for October 2022 as presented in 9.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

INTERDISTRICT TRANSFERS

9.2 Moved to Closed Session

RESIGNATION RSP TEACHER ASSISTANT – THALIA GARCIA (M095-2223)

Mr. Serpa moved to approve the resignation of RSP Teacher Assistant, Thalia Garcia, as of October 27, 2022 as presented in 9.3 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

MANDATED BOARD POLICY – POLICY PACKETS MARCH & JUNE 2022 (M096-2223)

Mr. Serpa moved to approve mandated board policy from the March and June policy packets as presented in 9.4 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: Aye

Mr. Jackson: Aye

2022-2023 HEAD COUNSELOR SALARY SCHEDULE (M097-2223)

Mr. Nagle moved to approve the 2022-2023 KJUHS Head Counselor Salary Schedule, effective July 1, 2022 as presented in 9.5 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

RESOLUTION #R16-2223 SETTING DAY TIME ANNUAL ORGANIZATIONAL MEETING (M098-2223)

Mr. Nagle moved to approve Resolution #R16-2223 In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board that is required in order to set the date for the December organizational board meeting, which will be December 13th, Tuesday, at 2:00 p.m. as presented in 9.6 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

RAY MORGAN LEASE AGREEMENT CANNON COPIERS (M099-2223)

Mr. Serpa moved to approve the Ray Morgan Rental Lease Agreement for the Cannon Copiers at Kingsburg Joint Union High School District for term of 60 months as of November 14, 2022 as presented in 9.7 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

VITAL INSPECTION SERVICES, INC. PROPOSAL – CELL TOWER (M100-2223)

Mr. Thomsen moved to approve the Vital Inspection Services Inc., Proposal - Inspector of Record Services (Cell Tower) in the amount of \$6,000.00 as presented in 9.8 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

AR 6159.4 BEHAVIORAL INTERVENTION SPECIAL EDUCATION STUDENTS (M101-2223)

Mr. Serpa moved to approve AR 6159.4 Behavioral Intervention for Special Education Students first reading and waive the second reading in order to adopt the regulation as presented in 9.9 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: Aye

Mr. Jackson: Aye

RESIGNATION INSTRUCTIONAL/CLASSROOM AIDE – SARAH ALANIS (M102-2223)

Mr. Nagle moved to approve the resignation of Instructional/Classroom Aide Sarah Alanis as of December 22, 2022 as presented in 9.10 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

NEW POSITION LEARNING LOSS INTERVENTION ASSISTANT & RESOLUTION #R17-2223 ESTABLISHING SHORT TERM EMPLOYMENT (M103-2223)

Mr. Serpa moved to approve the new position of Learning Loss Intervention Assistant Classified Short Term and accompanying Resolution #R17-2223 Establishing Short Term Employment stating the criteria for this position as presented in 9.11 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

DISCUSSION**10.1 LCAP**

Cindy Schreiner, Executive Director of Student Services

Data Update on the following indicators: Smarter Balanced Assessment System (SBAC);

California Science Test (CAST); English Language Proficiency Assessment (ELPAC).

Presentation/Report evaluates comparison between state and KJUHSD scores for 2021-22.

(Report available at district office.)

WRITTEN INFORMATION**STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for October 2022 as presented in 11.1 of the supporting documents.

SUSPENSION REPORT – OCTOBER 2022

The Board noted the suspension report for Kingsburg High School and Oasis High School for October 2022 as presented in 11.2 of the supporting document.

CLOSED SESSION**INTERDISTRICT TRANSFERS (M104-2223)****TECHNOLOGY SUPPORT TECHNICIAN – FULL-TIME EMPLOYMENT – JUSTIN BAUTISTA (M105-2223)****ADDITIONAL MUSIC DEPARTMENT VOLUNTEERS 2022-2023 (M106-2223)**

The Board met in closed session from 5:47 p.m. to 6:15 p.m.

ITEMS REPORTED OUT OF CLOSED SESSION**INTERDISTRICT TRANSFERS (M104-2223)**

Mr. Thomsen moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

TECHNOLOGY SUPPORT TECHNICIAN – FULL-TIME EMPLOYMENT – JUSTIN BAUTISTA (M105-2223)

Mr. Serpa moved to approve the full-time employment of Justin Bautista as a Technology Support Technician for the Kingsburg Joint Union High School District for the 2022-2023 school year as presented in 12.1 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

ADDITIONAL MUSIC DEPARTMENT VOLUNTEERS 2022-2023 (M106-2223)

Mr. Thomsen moved to approve the additional Music Department Volunteers as presented in 12.2 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

ADJOURNMENT (M107-2223)

Mr. Serpa moved to adjourn the meeting at 6:16 p.m.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Minutes of the regular meeting of November 14, 2022 are approved except for the following omissions, deletions or changes:

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Minutes of the regular meeting of November 14, 2022 are approved by action of the board.

Mr. Rick Jackson
President of the Board

Mr. Mike Serpa
Clerk of the Board

ISSUE:

Presented to the Board is Resolution #R18-2223 In The Matter of Unopposed and Insufficient Nominations of Governing Board Elections; No Election; Seating at Annual Organizational Meeting the following board members by law because they ran unopposed for the office:

Area/Seat #2 Brent Lunde

Area/Seat #3 Mike Serpa

Area/Seat #5 Steve Nagle

ACTION:

Approve or deny Resolution #R18-2223 In The Matter of Unopposed and Insufficient Nominations of Governing Board Elections.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen

COPY

BEFORE THE GOVERNING BOARD OF THE KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT OF FRESNO COUNTY, CALIFORNIA

In the Matter of Unopposed and Insufficient)
Nominations of Governing Board) RESOLUTION R18-2223
Elections; No Election; Seating at)
Annual Organizational Meeting)

WHEREAS, no governing board member election was held and conducted in the above-named district on the last governing board member election date due to an insufficient number of persons nominated to fill the positions or board member terms expiring on the second Friday in December, and no petition signed by 10 percent of the voters or 50 voters, whichever is the smaller number, in the district or trustee area if elected by trustee area, was filed with the Elections Department of Fresno, California, at least 83 days prior to the last governing board member election date requesting an election; and

WHEREAS, Section 5328 of the California Education Code requires that those persons nominated to run in the election shall be seated at the organizational meeting of the board, or if no person has been nominated or if an insufficient number is nominated, the governing board shall appoint a qualified person or persons, as the case may be, at a meeting prior to the day fixed for the election, and such appointee or appointees shall be seated at the organizational meeting of the board as if elected at a board member election.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the above-named district hereby submits that the following are seated either by operation of law because they ran unopposed for the office or by appointment of the governing board:

1. Trustee Area/Seat: #2
 Name: Brent R. Lunde
 Address: 5700 Bangor Ave.
 City, State Zip: Kingsburg, CA 93631
 Telephone: (559)897-7721
 Ran Unopposed

2. Trustee Area/Seat: #3
 Name: Mike Serpa
 Address: 131 N. 5th Ave.
 City, State Zip: Kingsburg, CA 93631
 Telephone: (559)897-7721
 Ran Unopposed

3. Trustee Area/Seat: #5
 Name: Steve Nagle
 Address: 2635 Madsen Ave.
 City, State Zip: Kingsburg, CA 93631
 Telephone: (559)897-7721
 Ran Unopposed

The foregoing RESOLUTION was adopted this 13th day of December, 2022, at the duly called annual organizational meeting of the governing board hereof by the following vote, to-wit:

AYES: _____
 NOES: _____
 ABSENT: _____

Dated: December 13, 2022.

 President or Secretary of the Board (Signature)

 (Printed Name)

CERTIFICATION

STATE OF CALIFORNIA)
)
COUNTY OF FRESNO)

I, the undersigned, hereby certify that the above is a true and correct copy of a resolution seating members on the governing board of the Kingsburg Joint Union High School District, adopted on the 13th day of December, 2022, at the annual organizational meeting of the governing board.

Dated: December 13, 2022.

President of the Board (Signature)

Print Name

3401 Kingsburg Joint HS No 2

Shared with: Kings

Candidate(s): **BRENT R. LUNDE**

Incumbent:

Res: 5700 Bangor Ave
Kingsburg CA 93631

1 1 1 1 NOT ON BALLOT

Business: Home: (559)859-0811
Fax: Mobile:
Filing Fee: \$0.00 Fees Paid: \$0.00
Email: brent@handreconstruction.com

Requirements Status
Candidate Statement Issued
Declaration of Candidacy Filed
Sigs in Lieu Issued
Nomination Papers Filed
Candidate Statement Filed
Code of Fair Campaign Practices Filed
Sigs in Lieu Filed
Filing Fee Paid
Declaration of Candidacy Issued
Declaration of Intention
Nomination Papers Issued

08/08/2022

08/08/2022

08/08/2022

08/08/2022

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08/08/2022

08/08/2022

08/08/2022

NONPARTISAN OFFICES SCHOOL KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT Governing Board Member, Trustee Area No. 3

3403 Kingsburg Joint HS No 3

Shared with: Kings

Incumbent(s): Mike Serpa

Candidate(s): **MIKE SERPA**

Incumbent:

Res: 131 N. 5th Ave
Kingsburg Ca. 93631

1 1 1 1 NOT ON BALLOT

Business: Home: (559)897-1395
Fax: Mobile:
Filing Fee: \$0.00 Fees Paid: \$0.00
Email: mserpa@kingsburghigh.com

Requirements Status
Candidate Statement Issued
Declaration of Candidacy Filed
Sigs in Lieu Issued
Nomination Papers Filed
Candidate Statement Filed
Code of Fair Campaign Practices Filed
Sigs in Lieu Filed
Filing Fee Paid
Declaration of Candidacy Issued
Declaration of Intention
Nomination Papers Issued

08/12/2022

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08/12/2022

NONPARTISAN OFFICES SCHOOL KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT Governing Board Member, Trustee Area No. 5

3405 Kingsburg Joint HS No 6

Shared with: Tulare

Incumbent(s): Steve Nagle

Candidate(s): **STEVE NAGLE**

Educator

Res: 2635 Madison Ave
Kingsburg, CA 93631

1 1 1 1 NOT ON BALLOT

Business: Home: (559)859-0808
Fax: Mobile:
Filing Fee: \$0.00 Fees Paid: \$0.00

Requirements Status
Candidate Statement Issued
Declaration of Candidacy Filed
Sigs in Lieu Issued
Nomination Papers Filed
Candidate Statement Filed
Code of Fair Campaign Practices Filed
Sigs in Lieu Filed
Filing Fee Paid
Declaration of Candidacy Issued
Declaration of Intention
Nomination Papers Issued

08/12/2022

08/12/2022

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08/12/2022

ISSUE: Election of Officers:

ACTION: Elected: President _____
Moved by: _____ Seconded by _____ Vote: _____

Elected: Clerk _____
Moved by: _____ Seconded by _____ Vote: _____

Official Secretary to the Board designated by Board Chairman:

Committees (Optional):

1. Curriculum _____
2. Transportation, Buildings, Grounds _____
3. Health Education _____
4. Nutrition _____
5. Budget, Finance & Negotiations _____
6. Recognition _____
7. Employee Relations _____
8. V.R.O.P. _____
9. V.R.O.P. Alternate _____
10. Resource Planning _____
11. Voting Representative _____
12. Legislative Representative _____

RECOMMENDATION: As Per Board Nominations

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

LAST YEAR'S ASSIGNMENTS/COMMITTEES

Rick Jackson

- Health Education
- Recognition
- Voting Representative Fresno County Committee on School District Organization (FCCSDO)
- Legislative Representative

Mike Serpa

- Transportation, Buildings & Grounds;
- Resource Planning
- Valley Regional Occupational Program (VROP) Alternate Representative
- Curriculum Alternate
- Alternate Voting Representative FCCSDO

Brent Lunde

- Budget, Finance & Negotiations

Steve Nagle

- Curriculum
- Budget, Finance & Negotiations Alternate
- VROP Representative

Johnie Thomsen

- Employee Relations

ISSUE: Presented is the Registry of Public Agencies of the Governing Board. This action is required at the Annual Organizational Meeting of the Board.

ACTION: Approve or deny the Registry of Public Agencies as completed at this organizational meeting updating Election of Officers of the Board of Trustees for Kingsburg Joint Union High School District.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



Secretary of State
Registry of Public Agencies
 (Government Code section 53051)

SF-405

COPY

IMPORTANT — Read Instructions before completing this form.

There is **No Fee** for a Registry of Public Agencies filing

Copy Fees - First page \$1.00; each attachment page \$0.50;
 Certification Fee - \$5.00

This Space For Office Use Only

1. Type of Filing (Check one.)

- Initial Filing (first Registry of Public Agencies filing for an agency)
 Updated Filing (change to an existing Registry of Public Agencies record)

2. Agency Information

a. Full Legal Name of Public Agency

Kingsburg Joint Union High School District

b. Nature of Update (complete if Updated Filing)

Election of Officers/Board of Trustees

c. County

Fresno

d. Official Mailing Address

1900 18th Avenue, Kingsburg, CA 93631

3. Chairperson, President, or Other Presiding Officer

a. Name	b. Title
c. Business or Residence Address	

4. Clerk or Secretary

a. Name	b. Title
c. Business or Residence Address	

5. Other Members of the Governing Board (Enter as many as applicable. Attach additional pages for additional members.)

Name	Business or Residence Address
Name	Business or Residence Address
Name	Business or Residence Address
Name	Business or Residence Address
Name	Business or Residence Address

6. Date and Sign Below (Additional members set forth on attached pages, if any, are incorporated herein by reference and made part of this Form SF-405, Registry of Public Agencies.)

<u>12/13/22</u> Date	_____ Signature	<u>Mr. Don Shoemaker/Superintendent</u> Type or Print Name
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ISSUE:

The Governing Board of each school district shall annually at its initial meeting select one of its members as its representative who shall have one vote for each member to be elected to the county committee provide by Article 1 (commencing with Sections 4000) of Chapter 1 of Part 3. The secretary or clerk of the district shall furnish the county superintendent of schools with a certificate naming representative selected by the Board. You may also select an alternate representative.

Voting Representative: _____

Alternate Representative: _____

ACTION:

Select the above voting representative and the alternate representative to represent the Kingsburg Joint Union High School Board on the Fresno County Committee on School District Organization.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

2022
VOTING REPRESENTATIVE CERTIFICATE

Representative _____

District Name _____

(The above board member will vote on Fresno County Committee on School District Organization candidates at the next election that will be held in the Fall of 2023 - Ed. Code §§ 35023, 72403)

Signature _____
(Clerk)

2022
ALTERNATE VOTING REPRESENTATIVE CERTIFICATE

Alternate
Representative _____

District Name _____

(Should the District's Voting Representative not be available, the board member named above will vote on Fresno County Committee on School District Organization candidates at the next election that will be held in the Fall of 2023 - Ed. Code §§ 35023, 72403)

Signature _____
(Clerk)

ISSUE: Presented is the proposed regular Board of Trustee meeting dates and times for the 2023 calendar year. These dates are for your perusal and adjustment as needed

Tuesday	January 17, 2023	4:00pm
Wednesday	February 15, 2023 <i>(Board Visitation Day & Employee Recognition Dinner)</i>	Time TBD
Tuesday	March 14, 2023	4:00pm
Monday	April 17, 2023	4:00pm
Monday	May 15, 2023	4:00pm
Monday	June 12, 2023 <i>(Public Hearing Budget & LCAP)</i>	3:00pm
Monday	June 26, 2023	4:00pm
Monday	July 17, 2023	4:00pm
Monday	August 14, 2023	4:00pm
Monday	September 11, 2023	4:00pm
Monday	October 9, 2023	4:00pm
Monday	November 13, 2023	4:00pm
December TBD – After 12/10 due to new law.		

ACTION: Approve or deny the board meeting dates.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
 Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

V = Vacation

2023

Holidays & Observances

(Discuss Board Visitation)

January

Su	M	Tu	W	Th	F	Sa
	V	V	V	V	V	7
1	8	9	10	11	12	13
15	V	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February : Dinner

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	
5	6	7	8	9	10	11
12	V	14	15	16	17	18
19	V	21	22	23	24	25
26	27	28				

• Board Visitation Day
• Recognition Dinner

March

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

• Financial Report Due 15th

Jan 01	New Year's Day
Jan 16	Martin Luther King Day
Jan 22	Chinese New Year
Feb 14	Valentine's Day
Feb 20	President's Day
Feb 22	Ash Wednesday
Mar 17	St. Patrick's Day
Mar 20	March equinox (GMT)
Mar 23	Ramadan, 1st day
Apr 01	April Fool's Day
Apr 06	Passover
Apr 09	Easter
Apr 22	Earth Day
Apr 26	Admin Assistants Day
May 05	Cinco de Mayo
May 14	Mother's Day
May 28	Pentecost
May 29	Memorial Day
Jun 14	Flag Day
Jun 18	Father's Day
Jun 19	Juneteenth
Jun 21	June Solstice (GMT)
Jul 04	Independence Day
Sep 04	Labor Day
Sep 16	Rosh Hashanah
Sep 23	September equinox (GMT)
Oct 09	Federal Holiday
Oct 31	Halloween
Nov 11	Veterans Day
Nov 23	Thanksgiving
Dec 07	Hanukkah begins
Dec 22	December Solstice (GMT)
Dec 25	Christmas Day
Dec 26	Kwanzaa begins
Dec 31	New Year's Eve

April

Su	M	Tu	W	Th	F	Sa
						1
2	V	V	V	V	V	8
9	V	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	V	30	31			

• 22nd Senior Night

June

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Public Hearing
• Financial Report Due 15th

July

Su	M	Tu	W	Th	F	Sa
						1
2	3	V	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

Su	M	Tu	W	Th	F	Sa
					1	2
3	V	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

• Financial Report Due 15th

October

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	V	V	V	V	V	25
26	27	28	29	30		

December

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	V	23
24	V	V	V	V	V	30
31						

ISSUE: Presentation of Accounts Payable for the month of November 2022.

ACTION: Presentation of Accounts Payable for the month of November 2022.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
 ACCOUNTS PAYABLE BOARD REPORT
 Issue Date: 11/01/2022 thru 11/30/2022
 Regular Meeting December 13, 2022**

- Resources--(Re)
 09000: Supplemental & Concentration
 11000: Lottery
 14000: EPA
 30100: Title I
 31820: Comprehensive Support and Improvement
 32120: ESSER
 32120: ESSER II
 33100: Special Education
 33110: Special Education: IDEA
 35500: Carl Perkins Grant
 40350: Title II
 41270: ESSA: Title IV
 63000: Lottery
 63870: Career Technical Education (VROP)
 63880: Strong Workforce Program
 65000: Special Education
 65460: Special Education (Mental Health)
 70100: Ag Incentive Grant
 74250: Expanded Learning Opportunities Grant
 74260: Expanded Learning Opp Grant (PARA)
 81500: Ongoing Major Maintenance

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fr---Ob----Si--Dp	Amount
0100-General Fund					
12-ACSA	512495267	PO-230096	ANNUAL DUES	0100-00000-0-0000-7300-530000-000-9978	620.71
					Warrant Total: 620.71
					Vendor Total: 620.71
1253-AMAZON.COM LLC	512495268	PO-230491	SUPPLIES-ONE TO ONE	0100-09000-0-1110-2420-430000-000-0302	170.65
		PO-230169	SUPPLIES-LIBRARY	0100-09000-0-1110-1000-430000-001-0107	132.16
		PO-230169	SUPPLIES-LIBRARY	0100-09000-0-1110-1000-430000-001-0107	256.09
		PO-230169	SUPPLIES-LIBRARY	0100-09000-0-1110-1000-430000-001-0107	774.09
		PO-230169	SUPPLIES-LIBRARY	0100-09000-0-1110-1000-430000-001-0107	60.26
		PO-230169	SUPPLIES-LIBRARY	0100-09000-0-1110-1000-430000-001-0107	26.12
		PO-230497	TECHNOLOGY-TONER	0100-00000-0-3200-2420-430000-002-0000	114.96
		PO-230497	TECHNOLOGY-TONER	0100-00000-0-3300-2420-430000-002-0000	114.96
		PO-230524	SUPPLIES-TECH	0100-09000-0-1110-2420-430000-000-0302	317.80
		PO-230525	TECH SUPPLY-MATH	0100-00000-0-1110-2420-430000-001-1152	127.94
		PO-230512	SUPPLIES-TECH ROOM	0100-00000-0-1110-2420-430000-000-0302	309.08
		PO-230491	SUPPLIES-ONE TO ONE	0100-09000-0-1110-2420-430000-000-0302	359.94
		PO-230528	67XL BLACK INK	0100-00000-0-1110-2420-430000-001-1145	78.42
		PO-230412	SUPPLIES-MANUFACTURING	0100-63870-0-3800-1000-430000-001-3019	71.90
		PO-230412	SUPPLIES-MANUFACTURING	0100-63870-0-3800-1000-430000-001-3019	107.85
1253-AMAZON.COM LLC-cont.->		PO-230412	SUPPLIES-MANUFACTURING	0100-63870-0-3800-1000-430000-001-3019	317.01

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
 ACCOUNTS PAYABLE BOARD REPORT
 Issue Date: 11/01/2022 thru 11/30/2022
 Regular Meeting December 13, 2022**

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob----Si--Dp	Amount	
1253-AMAZON.COM LLC		PO-230485	SUPPLIES-DISTRICT	0100-00000-0-0000-7300-430000-000-0000	78.29	
		PO-230141	SUPPLIES-FRONT OFFICE	0100-81500-0-0000-8100-430018-000-0000	98.07	
				Warrant Total:	3,515.59	
				Vendor Total:	3,515.59	
583-AT&T	512495270	PO-230097	PHONES-OHS/FLEX	0100-00000-0-3200-8100-590004-002-0000	45.00	
		PO-230097	PHONES-OHS/FLEX	0100-00000-0-3200-8100-590004-002-0000	45.00	
		PO-230097	PHONES-OHS/INTERNET	0100-00000-0-3200-8100-590004-002-0000	46.00	
		PO-230097	PHONES-OHS/INTERNET	0100-00000-0-3200-8100-590004-002-0000	46.00	
		PO-230097	PHONES-I.S./FLEX	0100-00000-0-3300-8100-590004-002-0000	25.00	
		PO-230097	PHONES-I.S./FLEX	0100-00000-0-3300-8100-590004-002-0000	25.00	
		PO-230097	PHONES-I.S./INTERNET	0100-00000-0-3300-8100-590004-002-0000	25.00	
		PO-230097	PHONES-I.S./INTERNET	0100-00000-0-3300-8100-590004-002-0000	25.00	
		PO-230097	PHONES-KHS/FIRE ALARM	0100-00000-0-1110-1000-590008-001-0000	24.87	
		PO-230097	PHONES-KHS/FIRE ALARM	0100-00000-0-1110-1000-590008-001-0000	24.01	
		PO-230097	PHONES-KHS/FLEX	0100-00000-0-1110-1000-590008-001-0000	110.17	
		PO-230097	PHONES-KHS/FLEX	0100-00000-0-1110-1000-590008-001-0000	102.76	
		PO-230097	PHONES-KHS/INTERNET	0100-00000-0-1110-1000-590008-001-0000	516.85	
		PO-230097	PHONES-KHS/INTERNET	0100-00000-0-1110-1000-590008-001-0000	508.81	
				Warrant Total:	1,569.47	
				Vendor Total:	1,569.47	
61-AUTOMATED OFFICE SYSTEMS	512496561	PO-230406	COPIER MAINT-I.S.	0100-00000-0-3300-8100-560007-002-0000	143.93	
					Warrant Total:	143.93
					Vendor Total:	143.93
939-A-Z BUS SALES INC.	512495266	PO-230554	SCHOOL BUS	0100-32140-0-1110-3600-640001-001-0000	201,478.43	
					Warrant Total:	201,478.43
					Vendor Total:	201,478.43
894-BARNES & NOBLE BOOKSELLERS INC	512495271	PO-230384	SUPPLIES-ENGLISH	0100-32130-0-1110-1000-430000-000-0000	1,783.87	
					Warrant Total:	1,783.87
					Vendor Total:	1,783.87
2166-BUTTE COLLEGE	512496562	PO-230572	ARC EXPOSURE	0100-35500-0-3800-1000-520000-001-0000	110.00	
					Warrant Total:	110.00
					Vendor Total:	110.00
2415-CAASFEP	512496563	PO-230147	PROFESSIONAL DEV. INSTITUTE	0100-40350-0-1110-1000-520000-001-0401	550.00	
					Warrant Total:	550.00
					Vendor Total:	550.00

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 11/01/2022 thru 11/30/2022
Regular Meeting December 13, 2022

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
106-CALIFORNIA ASSOCIATION FFA	512499292	PO-230591	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	1,450.00
		PO-230591	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	1,450.00
Warrant Total:					2,900.00
Vendor Total:					2,900.00
2438-CINTAS CORPORATION	512494293	PO-230099	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	124.30
		PO-230099	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	81.02
		PO-230099	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	111.89
		PO-230099	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	81.02
		PO-230099	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	81.02
		PO-230099	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
		PO-230099	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
		PO-230099	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
		PO-230099	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
		PO-230099	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
Warrant Total:					1,865.55
Vendor Total:					1,865.55
150-CITY OF KINGSBURG	512495272	PO-230101	UTILITIES-KHS	0100-81500-0-0000-8100-550009-000-0000	8,580.37
		PO-230101	UTILITIES-OHS	0100-00000-0-3200-8100-550009-002-0000	334.00
		PO-230101	UTILITIES-I.S.	0100-00000-0-3300-8100-550009-002-0000	334.00
Warrant Total:					9,248.37
Vendor Total:					9,248.37
2693-DAVIS, JENNY	512494294	PO-230544	GUARDIAN MILEAGE	0100-65000-0-5760-9200-714201-000-0000	299.60
Warrant Total:					299.60
Vendor Total:					299.60
1415-DBA: CINTAS FIRST AID & SAFETY	512499293	PO-230600	FIRST AID RESTOCK-KHS	0100-00000-0-1110-1000-430012-001-0000	322.63
		PO-230600	FIRST AID RESTOCK-OHS	0100-00000-0-3200-1000-430012-002-0000	294.11
		PO-230600	FIRST AID RESTOCK-OHS	0100-00000-0-3200-1000-430012-002-0000	378.75
Warrant Total:					995.49
Vendor Total:					995.49
2765-DBA: LIVESTOCKJUDGING.COM	512494295	PO-230475	SERVICE-CTEIG/AG	0100-63870-0-3800-1000-580000-001-3020	200.00
Warrant Total:					200.00
Vendor Total:					200.00
1305-DBA: NAPA AUTO PARTS	512494296	PO-230539	SUPPLIES-TRANS/MAINT	0100-81500-0-0000-8100-430018-000-0000	2,353.80
		PO-230539	SUPPLIES-TRANS/MAINT	0100-00000-0-1110-3600-430024-001-0000	2,003.24
Warrant Total:					4,357.04
Vendor Total:					4,357.04

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 11/01/2022 thru 11/30/2022
Regular Meeting December 13, 2022

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
1715-DBA: U.S. BANK EQUIPMENT	512495273	PO-230115	COPIER LEASE	0100-00000-0-1110-1000-560008-001-0000	184.01
		PO-230115	COPIER LEASE	0100-00000-0-1110-1000-560008-001-0000	924.88
		PO-230115	COPIER LEASE	0100-00000-0-3200-8100-560008-002-0000	264.18
				Warrant Total:	1,373.07
				Vendor Total:	1,373.07
2759-DBA: VILLAGE GLEN SCHOOL	512494298	PO-230542	EDUCATION	0100-00000-0-5760-3120-580000-001-0000	448.22
					Warrant Total:
	512496564	PO-230549	EDUCATION	0100-00000-0-5760-3120-580000-001-0000	3,809.87
				Warrant Total:	3,809.87
				Vendor Total:	4,258.09
2041-ENFINITY CENTRALVAL7 KJHSD	512495274	PO-230103	SOLAR	0100-11000-0-0000-8200-550001-000-0005	15,811.37
					Warrant Total:
				Vendor Total:	15,811.37
1261-ENNS, MIKE	512496565	PO-230104	COMPUTER SERVICE	0100-09000-0-1110-2420-580000-000-0302	1,530.00
		PO-230104	COMPUTER SERVICE	0100-09000-0-1110-2420-580000-000-0302	855.00
				Warrant Total:	2,385.00
				Vendor Total:	2,385.00
2662-ETHOS PROTECTION SERVICES INC.	512494299	PO-230471	SECURITY	0100-00000-0-1110-1000-580029-000-0202	552.00
		PO-230471	SECURITY	0100-00000-0-1135-4200-580029-000-0202	1,212.00
		512499294	PO-230601	SECURITY	0100-00000-0-1135-4200-580029-000-0202
				Warrant Total:	1,764.00
				Warrant Total:	1,140.00
				Vendor Total:	2,904.00
2267-FERGUSON, AMANDA	512494300	PO-230547	PARKING	0100-35500-0-3800-1000-520000-001-0000	252.40
		PO-230547	FUEL	0100-35500-0-3800-1000-520000-001-0000	172.01
		PO-230547	BAGGAGE	0100-35500-0-3800-1000-520000-001-0000	60.00
		PO-230547	LODGING	0100-35500-0-3800-1000-520000-001-0000	180.96
		PO-230547	MEALS	0100-35500-0-3800-1000-520000-001-0000	302.58
		PO-230547	VAN RENTAL	0100-35500-0-3800-1000-520000-001-0000	1,733.24
				Warrant Total:	2,701.19
				Vendor Total:	2,701.19
299-FRESNO CO SCHOOL TRUSTEES ASSN	512496566	PO-230555	MEMBERSHIP DUES	0100-00000-0-0000-7110-530000-000-9971	450.00
				Warrant Total:	450.00
				Vendor Total:	450.00

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
 ACCOUNTS PAYABLE BOARD REPORT
 Issue Date: 11/01/2022 thru 11/30/2022
 Regular Meeting December 13, 2022**

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob----Si--Dp	Amount
303-FRESNO COUNTY TAX COLLECTOR	512496567	PO-230530	PROPERTY TAXES	0100-00000-0-0000-7300-580000-002-9963	1,242.30
		PO-230530	PROPERTY TAXES	0100-00000-0-0000-7300-580000-001-9963	9,614.85
				Warrant Total:	10,857.15
				Vendor Total:	10,857.15
2558-HOFFMAN, ANTHONY	512496568	PO-230571	GUEST SPEAKER	0100-32160-0-1110-1000-580000-000-0000	2,325.00
				Warrant Total:	2,325.00
				Vendor Total:	2,325.00
2455-KINGS INDUSTRIAL OCCUPATIONAL	512499295	PO-230599	LIFT TEST	0100-00000-0-1110-3600-580025-001-0000	75.00
				Warrant Total:	75.00
				Vendor Total:	75.00
476-LOZANO SMITH LLP	512496570	PO-230569	LEGAL SERVICES	0100-00000-0-0000-7300-580018-000-0000	70.00
				Warrant Total:	70.00
				Vendor Total:	70.00
543-NATIONAL FFA ORGANIZATION	512496571	PO-230565	CONVENTION & EXPO	0100-35500-0-3800-1000-520000-001-0000	70.00
				Warrant Total:	70.00
				Vendor Total:	70.00
1358-NELSON'S POWER CENTER	512496572	PO-230560	REPAIRS-MAINT	0100-81500-0-0000-8100-560019-000-0000	137.63
				Warrant Total:	137.63
				Vendor Total:	137.63
568-OFFICE DEPOT INC.	512495275	PO-230350	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	11.98
		PO-230526	SUPPLIES-TECH ROOM	0100-00000-0-1110-2420-430000-000-0302	98.07
		PO-230488	SUPPLIES-CHLD DEV.	0100-63880-0-3800-1000-430000-001-6394	15.89
		PO-230488	SUPPLIES-CHLD DEV.	0100-63880-0-3800-1000-430000-001-6394	106.96
		PO-230350	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	7.18
		PO-230350	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	11.97
		PO-230350	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	16.35
		PO-230350	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	7.18
		PO-230350	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	16.34
		PO-230526	SUPPLIES-TECH ROOM	0100-00000-0-1110-2420-430000-000-0302	53.56
				Warrant Total:	345.48
				Vendor Total:	345.48
584-PACIFIC GAS & ELECTRIC CO.	512496573	PO-230107	UTILITIES-I.S.	0100-00000-0-3300-8100-550001-002-0000	11.91
		PO-230107	UTILITIES-KHS	0100-00000-0-0000-8200-550001-000-0000	96.49
		PO-230107	UTILITIES-OHS	0100-00000-0-3200-8100-550001-002-0000	11.91
				Warrant Total:	120.31
				Vendor Total:	120.31

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 11/01/2022 thru 11/30/2022
Regular Meeting December 13, 2022

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
585-PACIFIC WEST CONTROLS INC.	512495276	PO-230108	HVAC MAINT/SERVICE	0100-81500-0-0000-8100-560010-000-0000	150.00	
					Warrant Total:	150.00
					Vendor Total:	150.00
439-PHILLIPS 66-CO./SYNCB	512495277	PO-230553	FUEL	0100-00000-0-1110-3600-430009-001-0000	100.00	
					Warrant Total:	100.00
					Vendor Total:	100.00
2752-PROJECT SIX	512494301	PO-230541	ROOM & BOARD	0100-00000-0-5760-3120-580000-001-0000	17,874.91	
					Warrant Total:	17,874.91
					Vendor Total:	17,874.91
1728-RAY MORGAN COMPANY INC.	512494302	PO-230534	IMAGING CONVERSION / LASERFICHE	0100-32120-0-0000-7300-580000-000-3112	30,059.00	
					Warrant Total:	30,059.00
					Vendor Total:	30,531.84
	512499296	PO-230110	COPIER MAINT	0100-00000-0-1110-1000-560008-001-0000	472.84	
					Warrant Total:	472.84
					Vendor Total:	30,531.84
684-SAN JOAQUIN REGION CATA	512496574	PO-230561	FALL MEETING/ROADSHOW	0100-70100-0-3800-1000-520000-001-0000	182.50	
			PO-230561	FALL MEETING/ROADSHOW	0100-35500-0-3800-1000-520000-001-0000	182.50
		Warrant Total:	365.00			
Vendor Total:	365.00					
898-SCHREINER, CINDY	512496575	PO-230551	MEALS	0100-40350-0-1110-1000-520000-001-0401	79.44	
			SHUTTLE	0100-40350-0-1110-1000-520000-001-0401	145.10	
			FLIGHT	0100-40350-0-1110-1000-520000-001-0401	413.50	
Warrant Total:	638.04					
Vendor Total:	638.04					
2694-SIGLE, JAMES	512494304	PO-230545	GUARDIAN MILEAGE	0100-65000-0-5760-9200-714201-000-0000	271.40	
					Warrant Total:	271.40
					Vendor Total:	271.40
724-SISC III	512494305	PV-230006	BOARD	0100-00000-0-0000-7110-340200-000-0000	7,540.50	
			BC-RETIREE*	0100-00000-0-0000-7110-340200-000-0000	1,924.30	
			BS-RETIREE*	0100-00000-0-0000-7110-370200-000-0000	2,219.80	
			RS-RETIREE*	0100-00000-0-0000-8200-370200-000-0000	2,247.80	
			JH-RETIREE	0100-00000-0-0000-8200-370200-000-0000	1,888.80	
			LC-RETIREE	0100-00000-0-0000-3130-370200-000-0000	1,744.80	
			STAFF	0100-00010-0-0000-0000-951400-000-0000	160,125.60	
			Warrant Total:	177,691.60		
Vendor Total:	177,691.60					

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 11/01/2022 thru 11/30/2022
Regular Meeting December 13, 2022**

Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
740-STATE OF CALIFORNIA	512496576	PO-230111	FINGERPRINTING	0100-00000-0-0000-7300-580015-000-0000	49.00
				Warrant Total:	49.00
				Vendor Total:	49.00
758-TCM INVESTMENTS	512494307	PO-230112	COPIER RENTAL-I.S.	0100-00000-0-3300-8100-560008-002-0000	72.76
		PO-230112	COPIER RENTAL-AG	0100-35500-0-3800-1000-560008-001-0000	46.32
		PO-230112	COPIER RENTAL-AG	0100-70100-0-3800-1000-560008-001-0000	46.31
				Warrant Total:	165.39
				Vendor Total:	165.39
2730-TECHNOLOGY IN EDUCATION INC.	512494308	PO-230004	NON-CAP. HOVERCAM PILOT X IS	0100-32120-0-1110-1000-440000-000-0000	104,400.65
		PO-230004	NON-CAP. HOVERCAM PILOT X IS	0100-32130-0-1110-1000-440000-000-0000	83,056.00
				Warrant Total:	187,456.65
				Vendor Total:	187,456.65
774-THE GAS COMPANY	512496577	PO-230114	NATURAL GAS	0100-00000-0-0000-8200-550003-000-0000	1,156.73
				Warrant Total:	1,156.73
				Vendor Total:	1,156.73
779-THE HOME DEPOT	512495278	PO-230337	SUPPLIES-AG DEPT	0100-63000-0-1110-1000-430000-001-1132	120.78
		PO-230337	SUPPLIES-AG DEPT	0100-63000-0-1110-1000-430000-001-1132	303.36
		PO-230337	SUPPLIES-AG DEPT	0100-63000-0-1110-1000-430000-001-1132	43.30
		PO-230396	SUPPLIES-MANUFACTURING	0100-63870-0-3800-1000-430000-001-3019	4,680.71
				Warrant Total:	5,148.15
				Vendor Total:	5,148.15
2297-VALERO MARKETING & SUPPLY COMP	512499297	PO-230116	FUEL	0100-00000-0-1110-3600-430009-001-9956	2,844.21
				Warrant Total:	2,844.21
				Vendor Total:	2,844.21
828-VALLEY IRON INC	512496578	PO-230499	SUPPLIES-AG MECH	0100-00000-0-1132-1000-430000-001-1132	115.09
		PO-230499	SUPPLIES-AG MECH	0100-00000-0-1132-1000-430000-001-1132	927.57
				Warrant Total:	1,042.66
				Vendor Total:	1,042.66
994-VALLEY R.O.P.	512495279	PO-230332	DRIVER	0100-63870-0-3800-1000-580000-001-6350	396.64
		PO-230333	HEALTH SCI/MEDICAL TECH	0100-00000-0-1135-4200-580000-000-0204	3,283.18
		PO-230334	MANUFACTURING/CONST.	0100-63870-0-3800-1000-580000-001-6350	9,996.83
				Warrant Total:	13,676.65
				Vendor Total:	13,676.65

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
 ACCOUNTS PAYABLE BOARD REPORT
 Issue Date: 11/01/2022 thru 11/30/2022
 Regular Meeting December 13, 2022**

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
2743-VARSITY TUTORS FOR SCHOOLS LLC	512496580	PO-230548	ONLINE TUTORING	0100-32140-0-1110-1000-580000-000-0000	6,985.00
				Warrant Total:	6,985.00
				Vendor Total:	6,985.00
2151-VERIZON WIRELESS	512499298	PO-230222	CELL PHONE-ADMIN	0100-00000-0-0000-7300-590006-000-0000	487.91
		PO-230222	KHS HOT SPOTS	0100-09000-0-1110-1000-590008-001-0302	5,193.39
		PO-230222	OHS HOT SPOTS	0100-09000-0-1110-1000-590008-002-0302	1,520.40
				Warrant Total:	7,201.70
				Vendor Total:	7,201.70
2736-WARKENTIN, MICHELLE	512496581	PO-230557	SUPPLIES-A-G GRANT	0100-74120-0-1110-1000-430000-001-0000	220.00
				Warrant Total:	220.00
				Vendor Total:	220.00
Fund Total:					727,090.27

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 11/01/2022 thru 11/30/2022
Regular Meeting December 13, 2022

Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
1300-Cafeteria Fund					
443-KINGSBURG ELEMENTARY FOOD	512496569	PO-230556	BREAKFAST	1300-53100-0-0000-3700-470002-000-0000	2,840.00
					Warrant Total: 2,840.00
					Vendor Total: 2,840.00
2418-SELMA UNIFIED SCHOOL DISTRICT	512494303	PO-230543	LUNCHES	1300-53100-0-0000-3700-470002-000-0000	14,490.00
					Warrant Total: 14,490.00
					Vendor Total: 14,490.00
755-SYSCO CENTRAL CALIFORNIA INC.	512494306	CM-230010	REFUND	1300-53100-0-0000-3700-470002-000-0000	(5.04)
		CM-230009	REFUND	1300-53100-0-0000-3700-470002-000-0000	(2.27)
		PO-230538	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	16.04
		PO-230538	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	170.68
		PO-230538	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	512.10
		PO-230538	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	878.16
		PO-230538	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,210.70
		PO-230538	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,295.57
		CM-230011	REFUND	1300-53100-0-0000-3700-470002-000-0000	(13.62)
		CM-230013	REFUND	1300-53100-0-0000-3700-470002-000-0000	(110.40)
		CM-230012	REFUND	1300-53100-0-0000-3700-470002-000-0000	(59.55)
					Warrant Total: 3,892.37
					Vendor Total: 3,892.37
2667-WEBSTAIRANT STORE	512499299	PO-230575	SUPPLIES-FOOD SERVICE	1300-53100-0-0000-3700-430000-000-0000	1,459.43
					Warrant Total: 1,459.43
					Vendor Total: 1,459.43
Fund Total:					22,681.80

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 11/01/2022 thru 11/30/2022
Regular Meeting December 13, 2022

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
<u>2104-Building Fund</u>					
2741-VANIR CONSTRUCTIONS MANAGEMENT	512496579	PO-230570	COURTYARD RENOVATIONS	2104-00000-0-0000-8500-580000-000-2924	600.00
					Warrant Total: 600.00
					Vendor Total: 600.00
Fund Total:					600.00

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
 ACCOUNTS PAYABLE BOARD REPORT
 Issue Date: 11/01/2022 thru 11/30/2022
 Regular Meeting December 13, 2022**

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
<u>2500-Capital Facilities Fund</u>					
1253-AMAZON.COM LLC	512495269	PO-230487	NON CAP EQUIPMENT	2500-90510-0-0000-8500-440000-001-0000	728.84
				Warrant Total:	728.84
				Vendor Total:	728.84
2454-DBA: THE TAYLOR GROUP ARCH.	512494297	PO-230540	FIRE ALARM PROJECT	2500-90510-0-0000-8500-620002-002-2935	550.97
		PO-230540	OHS PORTABLE	2500-90510-0-0000-8500-620002-002-3101	1,620.00
				Warrant Total:	2,170.97
				Vendor Total:	2,170.97
837-VIRCO MANUFACTURING CORP	512495280	PO-230152	NON CAP FURNITURE	2500-90510-0-0000-8500-440001-001-0000	6,990.95
				Warrant Total:	6,990.95
				Vendor Total:	6,990.95
Fund Total:					9,890.76

ISSUE: Presented to the Board are mandated board policies first reading and waive the second October 2022 updates High School Graduation, Career Technical Education; and updating School Bus Driver policies.

ACTION: Approve or deny mandated board policy.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Mandated Board Policies

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 6146.1 – High School Graduation Requirements

Policy updated to reflect **NEW LAW (AB 185, 2022)** which restores the option to authorize the completion of a course in career technical education in lieu of the visual or performing arts or world language course requirement for high school, which authority was deleted by prior legislation.

Board Policy 3542 – School Bus Driver

Policy update to the most recent version outlining bus driver qualifications, training, responsibilities, when to idle the bus and retention of reports.

Regulation 3543 – Transportation Safety and Emergencies

Regulation updated to the most recent version detailing transportation safety and emergency procedures for school bus drivers including passenger restraint systems, fire extinguishers, child safety alert system, use of electronic communications devices, safe bus operations and unauthorized entry and boarding and exiting the buses.

Policy 4112.42 – Drug & Alcohol Testing for School Bus Drivers

Policy update to the most recent version detailing can not report to duty with use of drugs or alcohol, consequences based on test results and voluntary self-identification of using substances.

MINOR REVISION:

Board Policy 6178 – Career Technical Education

Policy updated to make a minor revision to the note to reflect **NEW LAW (AB 185, 2022)** which restores the option to authorize the completion of a course in career technical education in lieu of the visual or performing arts or world language course requirement for high school, which authority was deleted by prior legislation.

ISSUE: Presented to the Board is the Art, Music and Instructional Materials Discretionary Block Grant.

ACTION: Approve or deny the Art, Music and Instructional Materials Discretionary Block Grant.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Arts, Music, and Instructional Materials Discretionary Block Grant 2022 Expenditure Plan

LEA Name:	Kingsburg Joint Union High School District
Contact Name:	Cindy Schreiner
Email Address:	cshreiner@kingsburghigh.com
Phone Number:	5598977721

Total Amount of funds received by the LEA:	\$754,684
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Date of adoption at a public meeting:	12/13/2022
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AB 181 Sec. 134

AB 185 Sec. 56

(a) For the 2022–23 fiscal year, the sum of three billion five hundred sixty million eight hundred eighty-five thousand dollars (\$3,560,885,000) is hereby appropriated from the General Fund to the State Department of Education to establish the Arts, Music, and Instructional Materials Discretionary Block Grant, for allocation to county offices of education, school districts, charter schools, and the state special schools to:

(1) Obtain standards-aligned professional development and acquire instructional materials, in the following subject areas:

- (A) Visual and performing arts.
- (B) World languages.
- (C) Mathematics.
- (D) Science, including environmental literacy.
- (E) English language arts, including early literacy.
- (F) Ethnic studies.
- (G) Financial literacy, including the content specified in Section 51284.5 of the Education Code.
- (H) Media literacy.
- (I) Computer science.
- (J) History-social science.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Purchase instructional materials related to Ethnic Studies		50,000			50,000.00
Subtotal	0.00	50,000.00	0.00	0.00	50,000.00

(2) Obtain instructional materials and professional development aligned to best practices for improving school climate, including training on deescalation and restorative justice strategies, asset-based pedagogies, antibias, transformative social-emotional learning, media literacy, digital literacy, physical education, and learning through play.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00

(3) Develop diverse book collections and obtain culturally relevant texts, including leveled texts, in both English and pupils' home languages, to support pupils' independent reading. It is the intent of the Legislature that these book collections and culturally relevant texts be used to provide support for pupils through the establishment of site-based school and classroom libraries that are culturally relevant to pupils' home and community experiences and be available in English, pupils' home language, or a combination of more than one language.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Develop a diverse book collection for the library		20,000			20,000.00
Subtotal	0.00	20,000.00	0.00	0.00	20,000.00

(4) Operational costs, including but not limited, to retirement and health care cost increases.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Operational costs related to related retirement		250,000			250,000.00
Subtotal	0.00	250,000.00	0.00	0.00	250,000.00

(5) As related to the COVID-19 pandemic, acquire personal protective equipment, masks, cleaning supplies, COVID-19 tests, ventilation upgrades, and other similar expenditures, if they are necessary to keep pupils and staff safe from COVID-19 and schools open for in-person instruction.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00

(6) Arts, Music

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Support band: new band instruments		250,000			250,000.00
Support Choir: new sound systems for performances		44,415			44,415.00

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Support Art/Ceramics: Kilns, tables, chairs, art supplies, paper cutters		48,750			48,750.00
Support Drama/Stagecraft: Curtains, scissor lift, tools		27,266			27,266.00
Additional supplies and materials		64,253			64,253.00
Subtotal	0.00	434,684.00	0.00	0.00	434,684.00

Summary of Expenditures

Total Planned Expenditures by the LEA:	754,684.00
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(b) The Superintendent of Public Instruction shall apportion funds proportionally to county offices of education, school districts, charter schools, and the state special schools on the basis of an equal amount per unit of average daily attendance for kindergarten and grades 1 to 12, inclusive, as those numbers were reported as of the second principal apportionment for the 2021–22 fiscal year. The average daily attendance for each state special school shall be deemed to be 97 percent of the enrollment as reported in the California Longitudinal Pupil Achievement Data System as of the 2021–22 Fall 1 Submission.

(c) Funding appropriated pursuant to this section shall be available for encumbrance through the 2025–26 fiscal year. Local educational agencies are encouraged, but not required, to proportionally use resources received pursuant to this section for the purposes noted in paragraphs (1) to (5), inclusive, of subdivision (a) and to support arts and music education programs.

(d) For purposes of this section, standards-aligned instructional materials includes, but is not limited to, books for school and classroom libraries.

(e) The governing board or body of each school district, county office of education, or charter school receiving funds pursuant to this section shall discuss and approve a plan for the expenditure of funds received pursuant to this section at a regularly scheduled public meeting. It is the intent of the Legislature that each school district, county office of education, or charter school expend any resources received pursuant to this section consistent with their governing board or body approved plan.

Planned Activity	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	0.00	50,000.00	0.00	0.00	50,000.00
Subtotal Section (2)	0.00	0.00	0.00	0.00	0.00
Subtotal Section (3)	0.00	20,000.00	0.00	0.00	20,000.00
Subtotal Section (4)	0.00	250,000.00	0.00	0.00	250,000.00
Subtotal Section (5)	0.00	0.00	0.00	0.00	0.00
Subtotal Section (6)	0.00	434,684.00	0.00	0.00	434,684.00
Totals by year	0.00	754,684.00	0.00	0.00	754,684.00

Total planned expenditures by the LEA:
754,684.00

ISSUE: Presented to the Board is the Overnight Trip for the KHS Cheer Team to the Palms & Pyramids Cheer Competition in Costa Mesa, CA on January 13, 2023 – January 15, 2023.

ACTION: Approve or deny the Overnight Trip for the KHS Cheer Team to the Palms & Pyramids Cheer Competition in Costa Mesa, CA.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

**Kingsburg Joint Union High School District
BOARD Overnight Trip Request Form**

Day Departure: 1/13/23 Day Return: 1/15/23

Location/Destination: Costa Mesa, CA.

Name Group/Activity: KHS Cheer

Objectives of Trip: Compete in the Palms & Pyramids Cheer Competition

Estimated # Students: 16 Amount of Class Time Loss: 0

Number of Supervisors: 3 List Names: Shanna McDonald
Sara Angris
Brie Lewis
(There must be 1 Supervisor for every 10 students)

Arrangements: Transportation School Suburban

Arrangements: Accommodations /Meals Ayres Hotel (meals on own)

Total Cost Per Student: \$ 100 Total Cost Trip: \$ 1600.00

Funds Derived from What Source: Self-pay (aside from fuel)

How are staff/volunteer cost covered? Coaching stipend

Additional Info: _____

Shanna McDonald [Signature] 1/28/22
Instructor Name Signature Date

(Please submit this form and include any back up documentation in support of the overnight trip, if applicable.)



Palms & Pyramids

Jan 14, 2023

OC Fairgrounds

Payment On Time By: 12/27/22

Final Late Payment By: 1/3/23

**CIF & NIAA
Sanctioned**

SPONSOR SCHOOL:
John Burroughs High School

REGISTER

DIVISIONS & LEVELS

RULES & SCORING

RULES QUESTIONS

SCHEDULE

RESULTS

Open to: Youth, NA, School & All Star

Qualifier for Nationals? Yes/School

Youth Rates

(per participant)

On Time: \$52

Late: \$65

Cross Competitor: \$35

2nd Performance: \$50

(per performance)

Cross Competitor fees are per person per each additional routine. Must add 2nd performance by on time deadline.

School Rates

(per participant)

On Time: \$52

Late: \$65

Cross Competitor: \$35

2nd Performance: \$50

(per performance)

Cross Competitor fees are per person per each additional routine. Must add 2nd performance by on time deadline.

Spectator Rates

(per person)

General Admission: \$20

Child 6-15: \$10

Child 5 & Under: FREE

Parking:

TBD

For All Star / NA Rates: Email david@jamz.com for pricing.

JAMZ Refund Policy

(if requested by the deadlines shown)

100% Refund by: 12/27/22

50% Refund by: 1/3/23

NO Refund after: 1/3/23

Performance Surface

Youth, NA & All Star will perform on a 54' wide x 42' deep Olympic Elite Fiberglass Spring Floor.

School will perform on a 54' wide X 42' deep foam cheer floor.

Accommodations

JAMZ is always NO STAY TO PLAY. View room block(s) below.

Event Schedule:

- **Preliminary Lineup** released two Tuesdays prior to the event.
- **Draft Schedule** released by the Monday prior to the event - you then have 24 hrs to make changes.
- **Final Schedule** released the Thursday prior to the event by 5pm.

JAMZ Room Block

Competition Travel

Still Need Hotel Rooms?
ALWAYS NO STAY TO PLAY!

Stay & Save with Competition Travel this Season.

Hotel Reservations & Travel Assistance: Competition Travel is our Official Travel Partner and has made arrangements for discounted hotel pricing at select hotels to ensure you receive the best pricing for our events! In need of a block of rooms? Email Competition Travel at info@competitiontravel.com.

SEARCH HOTEL BLOCKS

- OR -

CALL (866) 583-7013

Additional Event Info:

Videos

JAMZ Mainstream

00:55

01:01

JAMZ Staff Life - Ruben from JAMZ

At JAMZ, our staff are passionate about cheer and dance but they also do so much more! Some are ju

JAMZ GOES MEGA!

JAMZ Cheer and Dance is the only independent Cheerleading and Dance company bringing you the

#JAMZCamp - The Experience

Looking to attend #JAMZCamp this summer? Hear from Coaches who attended JAMZ Camp for their

Partners



GET ON THE LIST

EMAIL *

EMAIL *

TEAM TYPE: *

- Youth
- NA
- School
- All Star

Subscribe Now

(800) 920-4272

JAMZ Cheer & Dance
PO Box 4308
Modesto, CA 95352

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ISSUE:

Presented to the Board is the Overnight Trip for the KHS Cheer Team to the Cheer Nationals Competition in Las Vegas, NV on January 26, 2023 – January 20, 2023.

ACTION:

Approve or deny the Overnight Trip for the KHS Cheer Team to the Cheer Nationals Competition in Las Vegas, NV.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

**Kingsburg Joint Union High School District
BOARD Overnight Trip Request Form**

Day Departure: 1/26/23 Day Return: 1/29/23

Location/Destination: Las Vegas NV

Name Group/Activity: Cheer Nationals (competition)

Objectives of Trip: KHS Cheer

Estimated # Students: 16 Amount of Class Time Loss: 2 days

Number of Supervisors 4

List Names: Shanna McDonald
Krishke Johnston
Sarah Anals
Brie Lopez
(There must be 1 Supervisor for every 10 students)

Arrangements: Transportation School Suburban

Arrangements: Accommodations /Meals URBO - off strip

Total Cost Per Student: \$ 200 Total Cost Trip: \$ ~~200~~ 3200.00

Funds Derived from What Source: Self pay

How are staff/volunteer cost covered? Coaching stipend

Additional Info: We will be staying off the strip and have no intention of spending time on Las Vegas Blvd.

Instructor Name Shanna McDonald Signature [Signature] Date 1/28/22

(Please submit this form and include any back up documentation in support of the overnight trip, if applicable.)



School Cheer Nationals

CIF & NIAA Sanctioned

Jan 27-28, 2023
Orleans Arena - Las Vegas

Payment On Time By: 1/10/23

Final Late Payment By: 1/17/23

INVITE PACKET

Register by Dec. 12th to be listed on the Nationals sweatshirt.

REGISTER

[DIVISIONS & LEVELS](#)

[RULES & SCORING](#)

[RULES QUESTIONS](#)

[SCHEDULE](#)

[RESULTS](#)

[ROUTINE REVIEW](#)

[FACEBOOK GROUP](#)

Join the FB Group for important School Cheer Nationals updates!

School Rates

(per participant)

On Time: \$125

Late: \$135

Cross Competitor: \$85

2nd Performance: \$250
(per performance)

Cross Competitor fees are per person per each additional routine. Must add 2nd performance by on time deadline.

Spectator Rates

(per person)

[VIEW ALL](#)

[Save Money & Time. Buy Tickets Online!](#)

Parking:

FREE Parking

Performance Days

Friday - January 27, 2023

- Day 1 Cheer Performance

Saturday - January 28, 2023

- Day 2 Cheer Performance

Saturday - January 28, 2023

- Sideline - 1 perf only
- Group/Part - 1 performance
 - \$200 per team

JAMZ Refund Policy

(if requested by the deadlines shown)

100% Refund by: 1/10/23

50% Refund by: 1/17/23

NO Refund after: 1/17/23

How to Qualify

Attend a JAMZ championship.
Or, teams 100+ miles from a JAMZ event may also qualify by video or score sheet.

[LEARN MORE!](#)

Performance Surface

54' wide X 42' deep foam cheer floor

This is a CIF & NIAA-Sanctioned Event.

Event Schedule:

- **Preliminary Lineup** released two Tuesdays prior to the event.
- **Draft Schedule** released by the Monday prior to the event - you then have 24 hrs to make changes.
- **Final Schedule** released the Thursday prior to the event by 5pm.

JAMZ Room Blocks



Exclusive Discounts

ALWAYS NO STAY TO PLAY!

Group Room Rates

- Wed, 1/25/23 - \$50
- Thur, 1/26/23 - \$50
- Fri, 1/27/23 - \$120
- Sat, 1/28/23 - \$120
- Sun, 1/29/23 - \$50
- Mon, 1/30/23 - \$50

How to Book:

Rooms sell out fast for Nationals, so we highly recommend you book early. Don't wait until you qualify.

[BOOK ONLINE](#) - OR - [CALL \(609\) 573-2257](#)

Phone Reservation Group Code AJY3L01
Registration Deadline: 12/18/22



Another Awesome Option!
ALWAYS NO STAY TO PLAY!

- Thur, 1/26/23 - \$45
- Fri, 1/27/23- \$115
- Sat, 1/28/23- \$115
- Sun, 1/29/23- \$45

highly recommend you book early. Don't wait until you qualify.

BOOK ONLINE - OR - CALL (562) 492-8279

Group Code JZMA23C
Registration Deadline: 12/19/22



Still Need Hotel Rooms?
ALWAYS NO STAY TO PLAY!

Stay & Save with Competition Travel this Season.

Hotel Reservations & Travel Assistance: Competition Travel is our Official Travel Partner and has made arrangements for discounted hotel pricing at select hotels to ensure you receive the best pricing for our events! In need of a block of rooms? Email Competition Travel at info@competitiontravel.com.

SEARCH HOTEL BLOCKS - OR - CALL (303) 882-7910

Additional Event Info:

Check back closer to the event for more info...

JAMZ Mainstream

00:55

01:01

JAMZ Staff Life - Ruben from JAMZ

At JAMZ, our staff are passionate about cheer and dance but they also do so much more! Some are ...

JAMZ GOES MEGA!

JAMZ Cheer and Dance is the only independent Cheerleading and Dance company bringing you f...

#JAMZCamp - The Experience

Looking to attend #JAMZCamp this summer? Hear from Coaches who attended JAMZ Camp for their...

Partners



GET ON THE LIST

EMAIL *

EMAIL *

TEAM TYPE:

Youth

(800) 920-4272

JAMZ Cheer & Dance
PO Box 4308
Modesto, CA 95352

ISSUE:

Presented to the Board is the KJUHSD Time Accounting Guidelines which is being updated to meet federal guidelines required to ensure the district is properly charging salaries and wages allowable with applicable program requirements as stated in documentation.

ACTION:

Approve or deny the updated KJUHSD Time Accounting Guidelines.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Kingsburg Joint Union High School District

TIME ACCOUNTING GUIDELINES

The purpose of this KJUHSD Federal Time Accounting Procedures Manual is to provide all district categorically funded employees with the information needed for their position and the time accounting guidelines, procedures and requirements to their funding and position/function. All employees who are fully or partially funded by federal programs are to prepare and maintain time documentation. Non-compliance results in audit findings reported both to the state and federal governments and will result in loss of funding. These time accounting documents will be reviewed during both the district's annual financial audit and by CDE during Federal Program Monitoring (FPM).

FEDERAL FUNDED EMPLOYEE TIME DOCUMENTATION

Time documentation is required to ensure that the district is properly charging salaries and wages that are reasonable, necessary and allowable in accordance with applicable program requirements.

The funds involved with federal programs are Title IA, Title IIA, Title IVA, Special Education, Food Services, CSI and ESSR.

TITLE I PART A (3010)

- Must be used to supplement the basic program
- Site employees cannot participate in administrative or clerical duties
- Intent is to provide support for low income students to become academically proficient in State Standards

TITLE II PART A (4035)

- Development and continuous improvement of quality educational programs resulting in improved student achievement
- Hold teacher accountable to achieve high standards
- Class size reduction

TITLE IV PART A (4127)

- Development and continuous improvement of activities and support for a well-rounded education

SPECIAL EDUCATION (6500/3310)

- Provide special education services for students having a IEP.

FOOD SERVICES (53100)

- Provides nutritionally balanced, low-cost or free lunches to children each school day.

COMPREHENSIVE SUPPORT AND IMPROVEMENT (CSI) (3182)

- To prioritize and focus these funds towards the area(s) identified for improvement for each school that was identified for CSI, based on the school-level needs assessment(s) and root cause analysis.

ESSER (32100, 32120, 32130, 32140, 3210, 32170, 32180, 32190)

- Preventing, preparing for, and responding to COVID-19, addressing learning loss, preparing schools for reopening, and testing, repairing, and upgrading projects to improve air quality in school buildings.

LOCAL CONTROL FUNDING FORMULA (LCFF)

- Employees funded with only LCFF (100%) are not required to complete the Time Accounting documents
- Time Accounting documents are required if LCFF is combined with other categorical funding

PERSONNEL

All district employees who are paid in full or part with federal funds, including employees whose salary is paid with state or local funds but is used to meet a required match or in-kind contribution to a federal program, shall document the amount of time they spend of grant activities. (2 CFR 200.430)

LEAVE

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as annual leave.

- ARTICLE 3. Resignations, Dismissals, and Leaves of Absence [44930 - 44988] (Article 3 enacted by Stats. 1976, Ch. 1010.)
 - 44984. (a) The governing board of a school district shall provide by rules and regulations for industrial accident and illness leaves of absence for all certificated employees. The governing board of a school district that is created or whose boundaries or status is changed by an action to organize or reorganize school districts completed after the effective date of this section shall provide by rules and regulations for these leaves of absence on or before the date on which the organization or reorganization of the school district becomes effective for all purposes.
 - If a certificated employee is absent from his or her duties on account of an industrial accident or illness, he or she shall be paid the portion of the salary due him or her for any month in which the absence occurs as, when added to his or her temporary disability indemnity under Division 4 or Division 4.5 of the Labor Code, will result in a payment to him or her of not more than his or her full salary. Ed Code 44984 (a)(4)(A)

- The phrase “full salary” as used in this subdivision shall be computed so that it shall not be less than the employee’s “average weekly earnings” as that phrase is used in Section 4453 of the Labor Code. For purposes of this section, however, the maximum and minimum average weekly earnings set forth in Section 4453 of the Labor Code shall otherwise not be deemed applicable. Ed Code 44984 (a)(4)(B)
- An employee on authorized leave must continue to complete the required time accounting forms.

EMPLOYEE RESPONSIBILITIES

- If you are a Kingsburg JUHSD employee whose position is funded with federal funds, you must complete monthly personnel activity reports
- At the beginning of the school year you will meet with the Executive Director of Student Services to review your job duty statement to sign
- Be knowledgeable about your duties and funding sources as stated in the job duty statement for your position (the job duty statement is different than your District Job Description)
- There are two time accounting forms to use depending on funding sources
 - 1) Single funded employees must fill out the Single Funded Categorical Personnel Certification form
 - 2) Multi funded employees must fill out the Multi-funded Categorical Personnel Certification form and Time Sheet for Multi-Funded Categorical Personnel form
- The reports are to be prepared and signed by the employee (employee's original signature), then submitted to the Executive Director of Student Services within ten days after the end of each month.

SINGLE FUNDED TIME ACCOUNTING

When an employee works solely with a single federal fund, they will need to sign the "Time Sheet for Single Funded Categorical Personnel Certification" every month for the school categorical file.

Documents include but not limited to:

- 1) Signed Single Funded Categorical Personnel Certification
- 2) Student list - first name only
- 3) Lesson Plan, Personal Activity log and Schedule, or timesheet

MULTI-FUNDED TIME ACCOUNTING

When an employee is funded with more than one funding source, the employee is considered to work with multiple cost objectives. They will need to sign the "Time Sheet for Multi-Funded Categorical Personnel" every month for the school categorical file.

Documents include but not limited to:

- 1) Signed Multi-Funded Categorical Personnel Certification
 - 2) Time Sheet for Multi-Funded Categorical Personnel
 - 3) Student list - first name only
 - 4) Lesson Plan, Personal Activity log and Schedule, or timesheet
- Documents must accurately reflect a distribution of the actual time spent on each activity. The time accounting documents must account for the total time for which the person is employed regardless of the funding sources. The records must represent the total time, on a daily basis, that the employee is employed for the District.
 - Documents are written neatly and legible in a lesson plan form and student list or roster is included. Documentation should be easily read and understood.
 - If multi-funded, the activities/duties are marked to indicate which funding source the activity/duty represents.

EXECUTIVE DIRECTOR OF STUDENT SERVICES RESPONSIBILITIES

The Executive Director of Student Services must ensure that all affected employees and their supervisors are familiar with the documentation guidelines and funding compliance and are following these requirements.

- The Executive Director of Student Services will meet with each employee that is categorically funded to review and sign a Job Duty Statement. It is important that each employee knows the funding source(s) for their position; if multi-funded, the percent; and the amount of time (per day/week) for which they have been employed.
- All original signed Duty Statements from the Sites are collected from the sites and kept at the District Office (copies kept in site Categorical Files)
- The Executive Director will collect Time Accounting site documents monthly. Documents must be submitted in a timely manner: Time sheets for Single-Funded Categorical Personnel and Time Sheets for Multi-Funded Categorical Personnel are collected monthly and due on the 10th of the following month.
- Three times a year the information will be given to the Chief Business Official to monitor district compliance.

CHIEF BUSINESS OFFICIAL RESPONSIBILITIES

- The Chief Business Official will monitor and check all District Time Accounting Records to meet Federal Requirements and Auditor Standards.
- Three times a year in November, March and June a reconciliation will be made between the Multi- Funded employees' Time Sheet for Multi-Funded Categorical Personnel documentation and the employees' actual funding charges. The Chief Business Official will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled.
- The Chief Business Official will compare Multi-Funded Categorical Personnel

documentation of employees with the Payroll percentages three times a year. If the difference between the employee's time accounting and the payroll percentages are over or under 2% of the funding sources a journal entry will be prepared by The Chief Business Official and entered by a Financial Analyst after the fact to correct the payroll charges to reflect the actual activity of the employee.

Chief Business Official Timeline for Time Accounting:

Monthly: Time Sheet for Multi-Funded Categorical Personnel must be turned in monthly to the Executive Director of Student Services by the 10th.

October 15th: Send Duty Statement to school sites and departments

November 10th: Duty Statements due to the Executive Director of Student Services

November 10th: The first Single Funded and Multi-Funded Categorical Personnel Certification documentation is due from the Executive Director of Student Services. The Chief Business Official will check for accuracy and reconcile employee time accounting with payroll records.

During the month of November: The Chief Business Official will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled. He/she will also check for any differences between the employee's time accounting and the payroll percentages and follow the appropriate steps to correct the payroll charges in the General Ledger to reflect the actual activity of the employee.

March 10th: The second Single Funded and Multi-Funded Categorical Personnel Certification documentation is due from the Executive Director of Student Services. The Chief Business Official will check for accuracy and reconcile employee time accounting with payroll records.

During the month of March: The Chief Business will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled. He/she will also check for any differences between the employee's time accounting and the payroll percentages and follow the appropriate steps to correct the payroll charges in the General Ledger to reflect the actual activity of the employee.

Last Day of Work: The Single Funded and Multi-Funded Categorical Personnel Certification documentation is due from all sites and departments. The Chief Business Official will check for accuracy and reconcile employee time accounting with payroll records.

Last Day of Work: May and June Time Sheets for Single-Funded and Multi-Funded Categorical Personnel are due to the Executive Director of Student Services.

During the month of June: The Chief Business will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled. He/she will also check for any differences between the employee's time accounting and the payroll percentages and follow the appropriate steps to correct the payroll charges in the General Ledger to reflect the actual activity of the employee.

Time & Effort

Under Extraordinary Circumstances

Policy:

During extended periods of emergency or extraordinary circumstances Kingsburg Joint Union High School District will take necessary steps to adjust time and effort reporting to meet the immediate health and safety needs of students and staff while ensuring documentation is maintained to support the use of federal program funds during the emergency period.

Procedures:

When an emergency or period of extraordinary circumstances is declared by the superintendent or designee disrupting normal work activities for more than two weeks the following procedures will take effect:

1. If an extraordinary circumstance results in the closure of school buildings and/or other facilities, or otherwise prohibits employees from working normal hours in their assigned location, the superintendent or designee will determine if employees, paid from all funds sources, will be allowed to work from home where feasible, in the interim. (BP 4113.5(a), BP 4213.5, BP 4313.5)
2. Employees' direct supervisors will determine which employees can perform their duties from home and will report that to the superintendent.
3. Employees paid in whole or part with federal funds will be required to maintain a work log on a weekly basis, including 100% of their work performed and the program(s) supported by the activities identified.
4. Employees working on multiple cost objectives, will submit logs to their direct supervisor on a monthly basis, and the supervisor will be responsible for verifying the accuracy of the reports. Reports may be signed electronically or may be signed and scanned for submission. The Executive Director of Student Services will review and maintain all reports.
5. Employees paid from a single federal program, funding source or cost objective, will retain the log and submit it monthly, following normal procedures.

6. If the duties of an employee paid in whole or part with federal funds are changed due to the emergency situation, the employee will continue to maintain a log of their activities, the employee's duty statement will be revised within two weeks to reflect the actual duties during the time of emergency and the Chief Business Official will reconcile the budget to reflect actual cost with actual duties performed within two weeks of the end of the emergency situation. Primary consideration will be given to ways employees paid with grant funds can support continuing activities for students served by the grant.
7. Employees paid from all fund sources who are unable to perform their normal duties due to school closures or other emergency situations, will be reassigned where feasible, with first priority on activities supporting activities for students served by grant funds, or placed on paid leave based on Kingsburg Joint Union High School District's paid leave policy (AR 4161.1, AR 4161.8, AR 4161.11, AR 4261.1).
8. Any waivers of time and effort reporting requirements from federal awarding agencies will be applied to these procedures as applicable.

**Kingsburg Joint Union High School District
Multi-Funded Categorical Personnel Certification**

School Year: _____ Month: _____
 Employee Name: _____ Categorical Job: _____

Resource/Program	Hours/Even		Hours/Odd		%
0100 LCFF					
3010 Title I					
3010 Title I/AVID					
3182 CSI					
32100/32120/32130/32140 ESSER					
4035 Title II					
4127 Title IV					
53100 Food Services					
6500/3310 Special Ed					

I affirm that I performed work consistent with this schedule. Additional verification (time sheet, lesson plans, and /or student list) has been provided.
 _____ I hereby certify that this report is an after-the-fact determination of actual effort expended for the period indicated and that I have full knowledge of 100% of these activities.

Employee Signature _____ Date _____ Superintendent _____ Date _____

**Kingsburg Joint Union High School District
Single Funded Categorical Personnel Certification**

School Year: _____

Month: _____

Employee Name: _____

Categorical Job: _____

Resource/Program	Hours/Even		Hours/Odd	%
0100 LCFF				
3010 Title I				
3010 Title I/Avid				
3182 CSI				
32100/32120/32130/32140 ESSER				
4035 Title II				
4127 Title IV				
53100 Food Services				
6500/3310 Special Ed				

I affirm that I performed work consistent with this schedule. Additional verification (time sheet, lesson plans, student list) has been provided.

_____ I hereby certify that this report is an after-the-fact determination of actual effort expended for the period indicated and that I have full knowledge of 100% of these activities.

Employee Signature _____

Date _____

Superintendent _____

Date _____

LESSON PLAN – Single funded/Multi funded

Name: _____ School: _____ Month: _____ Week Of: _____

List the instruction time and days that he/she assist students. Please use this calendar to input time for your multi-funded log, it has to match.

Funding	Monday Subject/Activities	Tuesday Subject/Activities	Wednesday Subject/Activities	Thursday Subject/Activities	Friday Subject/Activities
Please check one <input type="checkbox"/> Title I <input type="checkbox"/> Title II <input type="checkbox"/> Title IV <input type="checkbox"/> CSI <input type="checkbox"/> ESSER <input type="checkbox"/> Special Education					
Period: Please check one <input type="checkbox"/> Title I <input type="checkbox"/> Title II <input type="checkbox"/> Title IV <input type="checkbox"/> CSI <input type="checkbox"/> ESSER <input type="checkbox"/> Special Education					
Period: Please check one <input type="checkbox"/> Title I <input type="checkbox"/> Title II <input type="checkbox"/> Title IV <input type="checkbox"/> CSI <input type="checkbox"/> ESSER <input type="checkbox"/> Special Education					

I certify that the information recorded on this report is true and correct to the best of my knowledge.

Signature of Employee _____ Date _____
 Signature of Supervisor _____ Date _____



**Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS**

CLASSROOM TEACHER – “INTERVENTION(Lunch, After School, Saturday)”

Role:

Intervention teacher works outside a classroom setting providing instructional assistance for targeted individuals who are not at grade level. The teacher is responsible for implementing a targeted support reflecting the needs of students who are not meeting state standards by providing direct instructional assistance and charting of student progress.

Categorical and Title I Funded Functions

1. Addressing learning loss among students.
2. Works with individual or small groups of students. Listens to and reinforces instructions given in core curriculum classes.
3. Observes and controls behavior of students according to approved procedures. Evaluates student progress in a wide variety of skills.
4. Prioritizes tasks and exercises effective time management and organizational skills.
5. Assists students by providing proper examples, emotional support, a friendly attitude and general guidance. Assures the health and safety of students by following health and safety rules.
6. Maintain proper documentation which pertains to the implementation of the services for students served; Time Accountability Logs and Lesson Plans.
7. Participate in Staff Development Training programs, conferences, or inservices which pertain to the instructional services for targeted services.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date



Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS
Executive Director of Student Services

Role:

To organize, implement, and monitor the categorical programs at the district and school sites. To work with staff in providing leadership for the development and continuous improvement of quality educational programs resulting in improved student achievement and the mastery of state standards.

Categorical Funded Functions:

1. Coordinate and participate in staff development as it relates to categorical funding which focuses on improving instruction and student achievement.
2. Participate in School Site Council meetings.
3. Plan, organize, and facilitate English Learner Advisory Committee and District English Learner Advisory Committee meetings.
4. Support School Site Council in the development of the Single Plan for Student Achievement.
5. Hire, supervise, and evaluate categorical funded staff.
6. Oversee all categorical funded programs and activities as specified in the Single Plan for Student Achievement.
7. Prepare categorical documentation, materials, and/or information for submission to the Chief Business Officer.
8. Maintain control over categorical time accounting logs for each categorical funded personnel.
9. Work collaboratively with the site principal to assure all certificated staff holds the appropriate EL Certification as outlined in KJUHSD Board Policy.
10. Coordinate all categorical training, meetings and workshops.
11. Order and distribute categorical funded supplemental materials and supplies.
12. Attend categorically funded conferences, inservices and workshops.
13. Participate in SARB meetings for at risk students
14. Oversee and coordinate all aspects of the school's English learner program.
15. Provide leadership in the operation of categorically funded educational programs in schools for the purpose of improving student achievement.
16. Coordinate the management of formative assessment.
17. Provide necessary data for the assessment and evaluation of categorically funded projects.
18. Disaggregate ELPAC and State Testing data to produce annual reports for the governing board, departments and sites regarding identified significant sub-groups for Title I Schools.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date



Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS
Administrator (Saturday School)

Role:

To assist with learning loss, credit recovery, and student attendance to ensure all students meet the graduation requirements.

Categorical Funded Functions:

1. Monitor student graduation status.
2. Support classroom intervention teacher.
3. Meet with students to discuss intervention and ways to support student engagement and success.
4. Maintain documentation and paperwork related to duties in categorical programs.
5. Assist parents with strategies on how to help children at home.
6. Prepare and maintain documentation, including time accounting records.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date



Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS
Director of Special Education

Role:

To organize, implement, and monitor the special education programs at the district and school sites. To work with staff in providing leadership for the development and continuous improvement of quality educational programs resulting in improved student achievement and the mastery of state standards.

Categorical Funded Functions (Special Education):

1. Coordinate and participate in staff development as it relates to special education which focuses on improving instruction and student achievement.
2. Hire, supervise, and evaluate special education funded staff.
3. Prepare special education documentation, materials, and/or information for submission to the Chief Business Officer.
4. Maintain control over special education time accounting logs for each funded personnel.
5. Work collaboratively with the site principal to assure all certificated staff holds the appropriate EL Certification and Special Education Credential as outlined in KJUHS Board Policy.
6. Coordinate all special education trainings, meetings and workshops.
7. Order and distribute special education funded supplemental materials and supplies.
8. Attend special education funded conferences, inservices and workshops.
9. Oversee and coordinate all aspects of the school's special education department.
10. Provide leadership in the operation of special education funded educational programs in schools for the purpose of improving student achievement.
11. Provide necessary data for the assessment and evaluation of special education funded projects.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date



Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS
Food Service

Role:

Assist in snack bar operations and activities including the preparation, serving and selling of food items; provide related cashier, inventory and sanitation services.

Categorical Funded Functions:

1. Assist in snack bar operations and activities including preparation, serving and selling of food items; assure related food service activities comply with established safety and sanitation requirements.
2. Maintain snack bar equipment and utensils in a clean and sanitary condition, clean serving areas, counters, floors, food containers and food service equipment; inspect food preparation and serving areas to assure compliance with established health, safety and sanitary standards and regulations.
3. Communicate with students, personnel and various outside agencies to exchange information and resolve issues or concerns.
4. Report any safety or health issues to the supervisor.
5. Prepare and maintain documentation, including time accounting records.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date



Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS
Intervention Specialist

Role:

To serve as an advocate for students and will provide guidance, support and resources for students transitioning from junior high to high school and students who are at risk of not graduating.

Categorical Funded Functions:

1. Monitor student graduation status for at risk students.
2. Complete home visits of students with attendance issues or who are at risk of not graduating and participate in SARB meetings.
3. Involved with creating a plan to assist students in need of credit recovery.
4. Conduct structured goal-oriented counseling sessions in response to identified needs of focus groups and at risk groups of students.
5. Assist in the development, coordination and supervision of Link Crew activities.
6. Monitor student progress and inform parents, teachers and administration of progress.
7. Assist parents with strategies to support students are home and in school
8. Prepare and maintain documentation, including time accounting records.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date



Kingsburg Joint Union High School District
CATEGORICAL JOB FUNCTIONS
Maintenance

Role:

To perform a variety of custodial activities to implement public health protocols for the operation of school facilities to effectively maintain the health and safety of students, educators, and other staff.

Categorical Funded Functions:

1. Clean classrooms, offices and other facilities as required; sweep, scrub, mop, strip, wax and polish floors; vacuum rugs and carpets; spot clean and shampoo carpets; spot mop spills; clean mirrors, blinds, tile, walls, doors and windows.
2. Clean and disinfect drinking fountains and restroom facilities including sinks, toilets and urinals as assigned; fill dispensers with towels, soap, toilet paper and other items.
3. Provide assistance in various areas related to COVID-19.
4. Pick up paper and other debris from floors, grounds, walkways and areas adjacent to site facilities; sweep walkways, driveways, parking lots and concrete surfaces adjacent to campus buildings; empty waste receptacles and replace liners. Identify and report safety, sanitary and security incidents and hazards to appropriate personnel; report major maintenance and repair needs to appropriate personnel.
5. Communicate with students and District personnel to exchange information and resolve issues or concerns.
6. Prepare and maintain documentation, including time accounting records.

I understand the expectations and will contact my supervisor if I have any questions.

Print Name

Signature

Date

ISSUE:

Presented to the Board is the Lightwork's Unlimited LLC, dba Backstage Theatrical quote for a wireless headset system for efficient communications between backstage crew and the production and light and sound operators during plays/shows in the amount of \$16,163.18.

ACTION:

Approve or deny the Lightwork's Unlimited LLC, dba Backstage Theatrical quote in the amount of \$16,163.18.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



BACKSTAGE *Theatrical*

Entertainment Production Services

QUOTATION

Lightworks Unlimited LLC, dba Backstage Theatrical
P.O. Box 8400
Fresno, CA 93747
(559) 705-6816

Date: **October 27, 2022**
Quote #: **Q10272022.3**
Customer ID:

Bill To: **Kingsburg Joint Union High School
District Office - Accounts Payable
1900 18th Avenue
Kingsburg, CA 93631**

Ship to: **Kingsburg Joint Union High School
District Office -Receiving
1900 18th Avenue
Kingsburg, CA 93631
Ref: PO xxxxxxxx**

Salesperson	Job Name	Project #	Payment Terms	Due Date	Shipping	Method
Randy G.	KHS Choir		PREPAID	DUPLICATE UPON ISSUE OF INVOICE	PREPAID	GROUND
Qty	Manufacturer	Item #	Description		Unit Cost	Line Total
1	ClearCom/HME	CZ-DX410-4UP	DX410 System - 4 user bundle with headsets: 2-channel, 2.4GHz, US/Canada w/ (1) BS410 base station, (4) BP410 wireless beltpacks, (8) BAT50 batteries, (1) AC50 charging station, (5) CC15 single ear headsets		\$ 10,851.76	\$ 10,851.76
2	ClearCom/HME	CZ-BP410	BP-410 Wireless Beltpack, 2.4 GHz w/ (2) BAT50 batteries		\$ 1,115.29	\$ 2,230.59
1	ClearCom/HME	CZ11450	CC-15-MD4 Single Ear headset for DX products		\$ 194.12	\$ 194.12
4	ClearCom/HME	CZ115451	CC-30-MD4 Dual-Ear headset for DX products		\$ 322.06	\$ 1,288.24
					\$ -	\$ -
					\$ -	\$ -
					Subtotal	\$ 14,564.71
					Sales Tax	1,307.18
					Estimated Shipping / Freight	291.29
					Equipment Total:	\$ 16,163.18

This quotation is per a 'Bill of Materials', not per plans or drawings. Prices are based upon a total order.

Prices are good for 30 Days.

Installation Services are not included in this quotation and are available upon request.

Due to the Covid 19 Global Parts Shortage, many items are experiencing extended supply delays.

I will do my best to advise on when items in this quotation/order are expected to be available for shipping.

Please except my apologies for any inconvenience the delays may create during the process/fulfilment of any orders.

Approved By: _____

Signature: _____

Date: _____

Please send approved quote or purchase order to Backstage Theatrical
Thank you for your business!"

Main: (559) 705-6816 / Mobile: (559) 281-3616 / email: randy@backstagetheatrical.com

ISSUE: Presented to the Board is the KJUHSD Annual Report for Developer Fees 2021-2022.

ACTION: Approve or deny the KJUHSD Annual Report for Developer Fees 2021-2022.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



KJUHSD

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Superintendent | **Don Shoemaker**

Board of Trustees | **Rick Jackson** | **Brent Lunde** | **Steve Nagle** | **Mike Serpa** | **Johnnie Thomsen**

Annual Report for Developer Fees

School District Name:	<u>Kingsburg Joint Union High School District</u>
Reporting Period:	<u>July 1, 2021 to June 30, 2022</u>
Date Report Made Available to the Public:	<u>November 28, 2022</u>
Date Report Presented to the Board:	<u>December 13, 2022</u>

Kingsburg Joint Union High School has levied school facilities fees pursuant to various resolutions, the most recent dated May 16, 2022. These resolutions were adopted under the authority of Education Code Section 17620 and Government Code Section 65995 for funding the construction or reconstruction necessitated by student population increases resulting from development.

The amount collected by Kingsburg Joint Union High School District is \$4.79 per square foot of assessable space of residential construction. The amount collected by Kingsburg Joint Union High School District is \$.78 per square foot of covered and enclosed space of commercial/industrial construction but subject to the Kingsburg Joint Union High School District's determination that a particular project is exempt from all or part of these fees.

Attached is a report that summarizes the 2021-22 fiscal year activity in the Capital Facilities Fund, which is solely to account for developer fees.

Kingsburg Joint Union High School District
 Annual Accounting for School Developer Fees
 As of June 30, 2022

Beginning Fund Balance 07/01/2021:	\$ 705,239.17		
Revenue			
Fees Collected	\$ 563,591.19		
Fees Refunded	\$ -		
Interest Earned	\$ 10,235.19		
Total Revenues	\$ 573,826.38		
Expenditures		Identification of Public Improvements	% Funded with Fees
Materials and Supplies	\$ 598.42		100%
Rentals, Leases, and Repairs & Non Cap Improvements	\$ -		100%
Land Improvements	\$ 1,600.20		100%
Building and Improvement of Buildings	\$ 110,121.43	Construction/Re-Construction Improvements	
Administrative Cost	\$ -	Administrative Cost/ Facilities Planning	100%
Professional/Consulting Services	\$ 14,316.20	Professional/Consulting Services / Justification Study	100%
Equipment	\$ 56,069.55	Equipment	100%
Furniture	\$ 131,766.32	Furniture	100%
Total Expenditures	\$ 314,472.12		
Net Increase/Decrease to Fund	\$ 259,354.26		
Ending Fund Balance 06/30/2022	\$ 964,593.43		

ISSUE: Presented to the Board is the First Interim Report 2022-2023.

ACTION: Approve or deny the First Interim Report 2022-2023.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

BANK RECONCILIATION REPORT

As of Statement Ending Date: 11/30/2022

Bank Code: A - Cash-Checking-WestAmerica Bank GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Opening Bank Statement Balance:	291,406.57
Cleared Deposits:	106,706.63
Cleared Checks and Charges:	66,692.33
Cleared Adjustments:	(3,725.45)
	<hr/>
Calculated Bank Balance:	327,695.42
Less: Outstanding Checks:	15,090.01
Plus: Deposits In Transit:	0.00
Plus: Uncleared Adjustments:	0.00
	<hr/>
Calculated Book Balance:	312,605.41
Actual Book Balance:	312,605.41
	<hr/>
VARIANCE:	0.00
	<hr/>

Ending Bank Statement Balance:	327,695.42
Calculated Bank Balance:	<u>327,695.42</u>
Out of Balance Amount:	<u>0.00</u>

Prepared by: Karen Osborne

Date: 12.02.2022

Reviewed by: [Signature]

Date: 12/2/2022

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 11/1/2022 through 11/30/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
100-00-00 Cash-Checking-WestAmerica Bank	285,159.82	102,981.18	75,535.59		312,605.41
105-00-00 CD-WestAmerica Bank	10,011.75				10,011.75
110-00-00 CD-WestAmerica Bank	18,302.41				18,302.41
115-00-00 CD-WestAmerica Bank	10,000.00				10,000.00
120-00-00 Petty Cash	100.00				100.00
910-00-00 Web Store Clearing Bank	29.00				29.00
Total Cash Accounts	323,602.98	102,981.18	75,535.59	0.00	351,048.57
Other Accounts					
004-40-00 SKILLS USA	596.08				596.08
005-40-00 INTRO TO TEACHING	5,347.63				5,347.63
006-40-00 BARISTA PROJECT	438.70				438.70
007-40-00 CNA CLASS	679.33				679.33
008-40-00 ACADEMIC DECATHLON	294.69		94.50		200.19
009-40-00 CLASS 2009	0.00				0.00
010-00-00 CLASS 2010	20.00				20.00
011-40-00 ART OPPORTUNITIES	110.17				110.17
012-40-00 CLASS 2012	0.00				0.00
013-40-00 CLASS 2023	0.00				0.00
014-00-00 CLASS 2014	0.00				0.00
015-00-00 Class 2015	0.00				0.00
015-40-00 CLASS 2015	0.00				0.00
016-00-00 CLASS 2016	0.00				0.00
017-00-00 CLASS 2017	0.00				0.00
018-00-00 CLASS 2018	0.00				0.00
019-00-00 CLASS 2019	0.00				0.00
020-40-00 Class 2020	0.00				0.00
021-00-00 Class 2021	(1,630.86)	22,834.40			21,203.54
021-40-00 Class 2021	0.00				0.00
101-00-00 DUE TO STUDENT BODY	0.00				0.00
102-30-00 FELLOWSHIP OF CHRISTIAN ATHLET	101.68				101.68
103-40-00 CHESS CLUB	30.64				30.64
104-40-00 LIFE SKILLS	830.19				830.19
105-30-00 Catholics in Action	969.95		97.95		872.00
106-10-10 GOLF~BOYS	278.90				278.90
106-10-20 GOLF~GIRLS	425.32	799.50			1,224.82
107-00-00 BAND	0.00				0.00
107-01-00 CHOIR	0.00				0.00
107-02-00 COLOR GUARD	0.00				0.00
108-00-00 PRE-MED SCHOLARSHIP	0.00				0.00
108-30-00 PRE-MED CLUB	300.00				300.00
109-30-00 A RANDOM KINDNESS	0.00				0.00
109-30-01 FBLA-PRINTING ACCOUNT	0.00				0.00
111-00-00 STUDENT BODY GENERAL	9,123.34	4,529.27	249.32		13,403.29
111-01-00 SCHOLARSHIP ACCOUNT	15,725.70				15,725.70
111-02-00 SPECIAL PROJECTS	951.51				951.51
112-30-00 VIRTUAL ENTERPRISE	0.00				0.00
113-40-00 LIBRARY OPPORTUNITIES	219.30				219.30
114-30-00 BEYOND BELIEF	0.00				0.00
116-00-00 RIBBONS OF HOPE	603.93	197.25			801.18
117-00-00 PEPSI FUND	0.00				0.00
118-00-00 ENGLISH OPPORTUNITIES	0.00				0.00
119-00-00 PRE-LAW CLUB	0.00				0.00
121-10-00 CONCESSIONS	5,329.08				5,329.08

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 11/1/2022 through 11/30/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
122-10-10 TENNIS~BOYS	0.00				0.00
122-10-20 TENNIS~GIRLS	935.01		306.94		628.07
123-10-10 SOCCER~BOYS	250.00				250.00
123-10-20 SOCCER~GIRLS	4,920.12	400.00			5,320.12
124-10-00 WEIGHTLIFTING	0.00				0.00
125-10-10 FOOTBALL	755.70				755.70
126-10-00 BASKETBALL	0.00				0.00
127-10-10 BASEBALL	2,622.77	130.00			2,752.77
128-10-20 SOFTBALL	7,340.63				7,340.63
129-10-00 CROSS COUNTRY	(1,090.68)	9,140.00	4,486.64	Shirts/Trophies	3,562.68
130-40-00 AVID	7,064.35				7,064.35
130-40-09 AVID 9	0.00				0.00
130-40-10 AVID 10	0.00				0.00
130-40-11 AVID 11	0.00				0.00
130-40-12 AVID 12	0.00				0.00
131-40-00 YEARBOOK	54,109.72	1,883.19	22,288.45	Yearbook Deposit	33,704.46
132-40-00 VIKING VOICE	0.00				0.00
133-30-00 IOTA LAMBDA CHI	1,703.46	111.76			1,815.22
134-30-00 MU ALPHA THETA	184.07	642.00			826.07
135-00-02 SCI OPPORT-GRANT #2	0.00				0.00
135-40-00 SCIENCE OPPORTUNITIES	972.91				972.91
135-40-01 SCI OPPORT-GRANT #1	0.00				0.00
136-30-00 KEY CLUB	2,742.19		1,219.62	-Dues	1,522.57
136-30-01 KEY CLUB-LT GOV FUND	0.00				0.00
137-30-00 CSF	569.67				569.67
138-10-20 VOLLEYBALL	0.00				0.00
139-00-00 AP OPPORTUNITIES	332.59				332.59
140-30-00 ART CLUB	504.44				504.44
141-00-00 HISTORY OPPORTUNITIES	0.00				0.00
142-00-00 GREEN CLUB	1,163.31				1,163.31
145-00-00 FFA	18,533.74	23,912.15	18,692.41	See's Candies Fundraiser	23,753.48
145-01-00 FFA-ORNAMENTAL HORTICULTURE	2,227.35				2,227.35
145-02-00 FFA DONATION ACCOUNT	23,149.63	34.00	440.00	-welding	22,743.63
145-03-00 FFA-LIVESTOCK ACCOUNT	(3,510.72)	2,578.11			(932.61)
145-04-00 FFA-FLORAL DESIGN	8,086.96	1,200.00	1,358.12	-Flowers	7,928.84
148-10-10 WRESTLING	3,634.44	813.75			4,448.19
149-10-00 Jose Valencia Scholarship	0.00				0.00
150-10-00 ATHLETICS	108,443.08	23,809.81	18,187.68	Hudl Charter Bus Awards Footballs	114,065.21
150-10-02 ATHLETICS-GATORADE ACCOUNT	367.16				367.16
151-30-00 MULTI-CULTURAL CLUB	1,790.15				1,790.15
152-40-00 PEP SQUAD	604.55	108.98			713.53
153-40-00 GYM CLOTHES	1,475.89				1,475.89
158-30-00 FRIDAY NIGHT LIVE	0.00				0.00
159-10-00 AQUATICS	3,545.21				3,545.21
160-40-00 MATH PROJECT	0.00				0.00
165-00-00 KAEC	53.62				53.62
165-01-00 KAEC OPPORTUNITIES	0.00				0.00
168-30-00 DRAMA CLUB	18,674.04		400.00		18,274.04
170-40-00 SHAKESPEAREAN STUDY TOUR	0.00				0.00
173-30-00 SCIENCE CLUB	20.67				20.67
175-30-00 TEACHERS OF TOMORROW	0.00				0.00
176-10-00 TRACK	5,526.23				5,526.23
405-00-00 DISTRICT	7,713.96	9,326.66	7,713.96	Sept/Oct remits to LEAS	9,326.66
900-00-00 Web Store Clearing for Remitt	(1,381.67)	535.96			(845.71)
920-00-00 Web Store Fees	(1,176.85)	(5.61)			(1,182.46)

ISSUE: Presented to the Board for part-time employment is Kirsten Brandon as an Office Clerk for the Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION: Approve or deny the employment of Kirsten Brandon as an Office Clerk for the Kingsburg Joint Union High School District for the 2022-2023 school year.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

**Classified -- Office Technical
Kingsburg Joint Union High**

POSITION DESIRED: Office Clerk/Part Time

Application Submitted On: 11/3/2022 10:18:26 PM

PERSONAL INFORMATION

Kirsten
First Name

Brandon
Last Name

M. I.

Kirsten Moses
Other Name

3051 Fairway Ave
Address

Apt Number

Kingsburg
City

CA
State

93631
Zip

United States
Country

7179454623
Home Phone

Work Phone

Mobile Phone

Fax

kirstenabrandon@gmail.com
Email

Website

ABOUT YOU

Languages (other than English)

RECORD OF EDUCATIONAL AND PROFESSIONAL PREPARATION

High School: Veriitas Academy

Highest Grade Completed: 11

Graduated GED

1. Name of College: The Master's University Semester Units: 18 From: To
Major/Field of Study: Marketing Media Degree Awarded: B.A./B.S.

2. Name of College: From: To
Major/Field of Study: Degree Awarded:

3. Name of College: From: To
Major/Field of Study: Degree Awarded:

4. Name of College: From: To
Major/Field of Study: Degree Awarded:

RECORD OF WORK EXPERIENCE

List Most Current Employment First

1. Employer: Lululemon Date From: 10/12/2022 To:
Address: 712 W Shaw Ave Space 43A, Fresno, CA 93704 Current Employer Please don't
Supervisor: Rebecca Orta Phone: N/A contact
Supervisor Title: Assistant Manager |

products - operating the cash registers - restocking inventory

Reason For Leaving:

2. Employer: The Master's University Date From: 9/18/2021 To: 5/6/2022
Address: 21726 Placerita CYN Rd, Santa Clarita, CA, 91321 Current Employer Please don't contact
Supervisor: Gracie Brackett Phone: (909) 407-0231 Supervisor Title: Events Assistant Manager
Your Job Title: Events Team Lead Hours/Week: 20
Job Duties: - Set-up and tore down university events - Led the team during the event in absence of the manager overseeing event production
Reason For Leaving: Graduated College and moved
-

3. Employer: Woodland Hills - Closet Trading Company Date From: 3/12/2022 To: 5/6/2022
Address: 6316 CA-27 #1170, Woodland Hills, CA 91367 Current Employer Please don't contact
Supervisor: Christen Lawrie Phone: (818) 912-6025 Supervisor Title: Franchise Owner
Your Job Title: Social Media Manager Hours/Week: 10
Job Duties: Grew The Closet Trading Company Woodland Hills Instagram to 1.1k followers maintaining engagement rates Curated content ensuring a cohesive online brand identity Created video content resulting in 30.7k accounts reached in one month Maintained customer interaction through social media platforms
Reason For Leaving: Graduated College and moved away
-

PROFESSIONAL REFERENCES

1. Name Gracie Brackett Title Assistant Events Manager
Organization/Company The Master's University
Phone (909) 407 - 0231 Email
-
2. Name Shayna Anderson Title Events Coordinator
Organization/Company The Master's University
Phone (800) 568-6248 Email
-
3. Name Hannah Barry Title Nurse
Organization/Company Veritas Academy
Phone (864) 640 - 6431 Email
-

LEGAL INFORMATION

The following information is **REQUIRED** for your application to be considered. Your answers will not necessarily disqualify you from consideration, except for affirmative responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies.

EXPLAIN ALL "YES" ANSWERS IN THE BOX BELOW THE QUESTION.

1. Have you ever been convicted of a felony or misdemeanor, or do you currently have a felony or misdemeanor charge pending? Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or a jury, or a conviction that has been judicially

YES NO

If "Yes," list all convictions including, but not limited to convictions for "driving under the influence," and convictions for sex and/or drug offenses listed in California Education Code Sections 44010 and 44011, except for convictions related to marijuana if it is more than two years after the date of the conviction. Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6(c) and 1192.7(c).

California Labor Code section 432.8 prohibition on asking about marijuana convictions does not apply to Health and Safety Code section 11359 (possession of marijuana for sale) and Health and Safety Code section 11378 (possession of a specific controlled substance). These convictions must be disclosed.

2. Have you ever been dismissed or asked to resign from any position?

YES NO

If you answered "Yes", please explain below.

3. If you need a reasonable accommodation to participate in the hiring process, the district/county office will provide you with one upon notice.

4. My submission of this on-line application authorizes the school to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the school district/County Office and reference source from any liability in connection with its release or use. I waive my right of access to any such information, and without limitation hereby release the school district/County Office and reference source (except in relation to prior contractual agreements, public policy, legal/labor/education code, former employers and their agents or employees, as provided by law) from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local law enforcement agencies, information from the Central Criminal Records Exchange or either data on all criminal convictions or certification that no data on criminal convictions are maintained, information from the California or other State Department of Social Services Child Protective Services Unit and any locality to which they may refer for release of information to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the school district/County Office.

Signature Kirsten Anne Brandon

ISSUE: Presented to the Board for employment is Blanca Montejano as a RSP Teacher Assistant for the Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION: Approve or deny the employment of Blanca Montejano as a RSP Teacher Assistant.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

**Classified Application
Kingsburg Joint Union High**

POSITION DESIRED: Classroom Aide

Application Submitted On: 11/15/2022 8:58:49 AM

PERSONAL INFORMATION

Blanca Montejano
First Name Last Name M. I. Other Name

42201 Englehart Ave.
Address Apt Number

Dinuba CA 93618 US
City State Zip Country

5592802182
Home Phone Work Phone Mobile Phone

.....
Fax Email: blinkita@icloud.com

.....
Website

ABOUT YOU

Languages (other than English)

RECORD OF EDUCATIONAL AND PROFESSIONAL PREPARATION

High School: Dinuba High School Highest Grade Completed: 12 Graduated GED

1. Name of College: Fresno Pacific University Semester Units: 54 From: To
Major/Field of Study: Strategic & Organizational Leadership Degree Awarded: M.A./M.S./M.ED.

2. Name of College: Fresno Pacific University Semester Units: 60 From: To
Major/Field of Study: Business Managment Degree Awarded: B.A./B.S.

3. Name of College: College of the Sequoias Semester Units: 48 From: To
Major/Field of Study: Police Academy Degree Awarded: Certificate

4. Name of College: From: To
Major/Field of Study: Degree Awarded:

RECORD OF WORK EXPERIENCE

List Most Current Employment First

1. Employer: City of Dinuba Date From: 7/29/2007 To: 3/31/2024

Supervisor: Russell Son Phone: 559-591-5911 Supervisor Title: Lieutenant
Your Job Title: Police Officer Hours/Week: 40
Job Duties: Patrol, Report writing, community presentations,
enforcement of laws, building relationships with citizens,
investigations, testifying in court, knowledge of penal and
traffic codes, traffic enforcement, arrests and booking
individuals.
Reason For Leaving: Medical Retirement

2.
Employer: Date From: To:
Address: Current Employer Please don't
contact
Supervisor: Phone: Supervisor Title:
Your Job Title: Hours/Week:
Job Duties:
Reason For Leaving:

3.
Employer: Date From: To:
Address: Current Employer Please don't
contact
Supervisor: Phone: Supervisor Title:
Your Job Title: Hours/Week:
Job Duties:
Reason For Leaving:

PROFESSIONAL REFERENCES

1.
Name Russell Son Title Police Lieutenant
Organization/Company City of Dinuba- Police Department
Phone 5595915911 Email rson@dinuba.ca.gov

2.
Name Ryan Robison Title Police Sergeant
Organization/Company City of Dinuba-Police Department
Phone 559-591-5911 Email rrobison@dinuba.ca.gov

3.
Name John Jobe Title Police Sergeant
Organization/Company City of Dinuba-Police Department
Phone 559-593-3042 Email jjobe@dinuba.ca.gov

LEGAL INFORMATION

The following information is **REQUIRED** for your application to be considered. Your answers will not necessarily disqualify you from consideration, except for affirmative responses to certain enumerated sex and/or drug convictions and/or convictions for committing serious and/or violent felonies.

EXPLAIN ALL "YES" ANSWERS IN THE BOX BELOW THE QUESTION.

1. Have you ever been convicted of a felony or misdemeanor, or do you currently have a felony or misdemeanor charge pending? Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or a jury, or a conviction that has been judicially dismissed or ordered sealed, including 'expungement' granted pursuant to Penal Code section 1203.4. (Note: Exclude convictions related to the use of marijuana that are over two years old)

YES NO

years after the date of the conviction. Include any serious or violent felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6(c) and 1192.7(c).

California Labor Code section 432.8 prohibition on asking about marijuana convictions does not apply to Health and Safety Code section 11359 (possession of marijuana for sale) and Health and Safety Code section 11378 (possession of a specific controlled substance). These convictions must be disclosed.

2. Have you ever been dismissed or asked to resign from any position?

YES NO

If you answered "Yes", please explain below.

3. If you need a reasonable accommodation to participate in the hiring process, the district/county office will provide you with one upon notice.

4. My submission of this on-line application authorizes the school to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the school district/County Office and reference source from any liability in connection with its release or use. I waive my right of access to any such information, and without limitation hereby release the school district/County Office and reference source (except in relation to prior contractual agreements, public policy, legal/labor/education code, former employers and their agents or employees, as provided by law) from any liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: the local law enforcement agencies, information from the Central Criminal Records Exchange or either data on all criminal convictions or certification that no data on criminal convictions are maintained, information from the California or other State Department of Social Services Child Protective Services Unit and any locality to which they may refer for release of information to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the school district/County Office.

Signature Blanca Montejano

Baccalaureate/ Grad

NAME: Blanca Montejano

SSN: XXX-

XX-5605

BIRTH DATE: 11/11/XX (Year Masked)
Fresno Pacific University

Page 1 of 2

Course	Title	Grd R	Hrs Att	Hrs Cmpt	GPA Cred	Grade Points
LEAD 715	Ind & Group Systems Theory	B	6.00	6.00	6.00	18.00
LEAD 720	Marketing and Strategic Design	A	3.00	3.00	3.00	12.00
3.3333	09/GSP	Totals:	9.00	9.00	9.00	30.00 GPA =
3.3333	Cumulative Totals:		9.00	9.00	9.00	30.00 GPA =
LEAD 700	Conflict Mgt & Mediation	A	3.00	3.00	3.00	12.00
LEAD 727	Human Resources Management	A	3.00	3.00	3.00	12.00
LEAD 725	The Legal Environment	B	3.00	3.00	3.00	9.00
3.6667	09/GSS	Totals:	9.00	9.00	9.00	33.00 GPA =
3.5000	Cumulative Totals:		18.00	18.00	18.00	63.00 GPA =
LEAD 731	Leadership Integrative Sem I	A	3.00	3.00	3.00	12.00
LEAD 732	Appr to Change & Trans	A R	3.00	3.00	0.00	12.00
LEAD 733	Research Methods	A	3.00	3.00	3.00	12.00
4.0000	09/GFA	Totals:	9.00	9.00	6.00	36.00 GPA =
4.1250	Cumulative Totals:		27.00	27.00	24.00	99.00 GPA =
LEAD 741	Globalization, Cultr, & Change	A	3.00	3.00	3.00	12.00
LEAD 742	Leadership Integrative Sem II	A	3.00	3.00	3.00	12.00
4.0000	10/GSP	Totals:	6.00	6.00	6.00	24.00 GPA =
4.1000	Cumulative Totals:		33.00	33.00	30.00	123.00 GPA =
LEAD 751	Master's Research Thesis	NC	4.00	0.00	0.00	0.00
0.0000	10/GSS	Totals:	4.00	0.00	0.00	0.00 GPA =
4.1000	Cumulative Totals:		37.00	33.00	30.00	123.00 GPA =
LEAD 705	Found of Strategic Leadership	A	3.00	3.00	3.00	12.00
LEAD 707	Org Behavior for Leaders	A	3.00	3.00	3.00	12.00
4.0000	20/GFA	Totals:	6.00	6.00	6.00	24.00 GPA =
4.0833	Cumulative Totals:		43.00	39.00	36.00	147.00 GPA =
LEAD 734	Strategic Problem Solving	A-	3.00	3.00	3.00	11.10
LEAD 732	Change & Transformation Strat	A	3.00	3.00	3.00	12.00
3.8500	21/GSP	Totals:	6.00	6.00	6.00	11.10 GPA =
3.7643	Cumulative Totals:		49.00	42.00	42.00	158.10 GPA =

Post-Baccalaureate/ Gradu

Baccalaureate/ Grad
XX-5605

NAME: Blanca Montejano

SSN: XXX-

BIRTH DATE: 11/11/XX (Year Masked)
Fresno Pacific University

Course	Title	Grd R	Hrs Att	Hrs Cmpt	GPA Cred	Grade Points
LEAD 715	Ind & Group Systems Theory	B	6.00	6.00	6.00	18.00
LEAD 720	Marketing and Strategic Design	A	3.00	3.00	3.00	12.00
3.3333	09/GSP	Totals:	9.00	9.00	9.00	30.00 GPA =
3.3333	Cumulative Totals:		9.00	9.00	9.00	30.00 GPA =
LEAD 700	Conflict Mgt & Mediation	A	3.00	3.00	3.00	12.00
LEAD 727	Human Resources Management	A	3.00	3.00	3.00	12.00
LEAD 725	The Legal Environment	B	3.00	3.00	3.00	9.00
3.6667	09/GSS	Totals:	9.00	9.00	9.00	33.00 GPA =
3.5000	Cumulative Totals:		18.00	18.00	18.00	63.00 GPA =
LEAD 731	Leadership Integrative Sem I	A	3.00	3.00	3.00	12.00
LEAD 732	Appr to Change & Trans	A R	3.00	3.00	0.00	12.00
LEAD 733	Research Methods	A	3.00	3.00	3.00	12.00
4.0000	09/GFA	Totals:	9.00	9.00	6.00	36.00 GPA =
4.1250	Cumulative Totals:		27.00	27.00	24.00	99.00 GPA =
LEAD 741	Globalization, Cultr, & Change	A	3.00	3.00	3.00	12.00
LEAD 742	Leadership Integrative Sem II	A	3.00	3.00	3.00	12.00
4.0000	10/GSP	Totals:	6.00	6.00	6.00	24.00 GPA =
4.1000	Cumulative Totals:		33.00	33.00	30.00	123.00 GPA =
LEAD 751	Master's Research Thesis	NC	4.00	0.00	0.00	0.00
0.0000	10/GSS	Totals:	4.00	0.00	0.00	0.00 GPA =
4.1000	Cumulative Totals:		37.00	33.00	30.00	123.00 GPA =
LEAD 705	Found of Strategic Leadership	A	3.00	3.00	3.00	12.00
LEAD 707	Org Behavior for Leaders	A	3.00	3.00	3.00	12.00
4.0000	20/GFA	Totals:	6.00	6.00	6.00	24.00 GPA =
4.0833	Cumulative Totals:		43.00	39.00	36.00	147.00 GPA =
LEAD 734	Strategic Problem Solving	A-	3.00	3.00	3.00	11.10
LEAD 732	Change & Transformation Strat	A	3.00	3.00	3.00	12.00
3.8500	21/GSP	Totals:	6.00	6.00	6.00	11.10 GPA =
3.7643	Cumulative Totals:		49.00	42.00	42.00	158.10 GPA =

Post-Baccalaureate/ Gradu

BLANCA MONTEJANO, M.A.

blnkita@icloud.com

• Dinuba, California 93618

• (559) 280-2182

EDUCATION/SPECIALIZED TRAINING:

- Fresno Pacific University M.A. in Strategic and Organizational Leadership
- College of the Sequoias. Police Academy
- Fresno Pacific University B.A. in Business Management

LEADERSHIP EXPERIENCE:

- Kingsburg Youth Baseball Board Member
- Dinuba Police Officers Association Board Member
- Field Training Officer-Dinuba Police Department
- Explorer Advisor

EMPLOYMENT HISTORY:

CITY OF DINUBA

POLICE OFFICER

2007-2021

- Modern law enforcement principles, procedures, techniques and equipment
- Federal, State and local laws and regulations regarding civil, criminal and traffic violations
- Conduct of law enforcement operations including arrest, search, seizure incarceration, interrogation, investigation and use of force
- Write through reports of incidents and investigations
- Communicate tactfully and effectively orally and in writing with full range of persons
- Establish and maintain effective working relationships
- Exercise sound judgment in evaluating situations and decision making
- Operate and maintain, in proper operating condition, a police car, assigned weapons, including a firearm
- Work rotating shifts
- Traffic, security and investigation procedures
- Investigate and renders assistance at scenes of vehicular accidents
- Coordinates activities with other officers and or department heads
- Performs Community Oriented Police activities
- Presentations to the community
- Prepares a variety of reports and records

KAWEAH DELTA HOSPITAL

COMMUNITY OUTREACH SPECIALIST

2005-2006

- Work with the homeless population within Visalia
- Act as the first point of contact between homeless population and KDH
- Provide case management services by bridging the gap between community and clients with the goal of linking them to long term supportive services such as:
 - Assistance with benefits
 - Provide employment linkages and assistance
 - Housing referrals and navigation assistance
 - Healthcare related assistance
 - Transportation to and from appointments
 - Build relationships and collaborate with community providers
 - Provide crisis intervention services
- Meeting with clients on a regular basis
- Other referrals as necessary to ensure clients needs are met

To Whom it May Concern:

My name is Monica Ruiz, and I am a Resource Specialist Teacher for Parlier Unified School District. I am proud to offer my recommendation of Blanca Montejano to whom I have personally known for 5 years as my friend.

During my relationship with Blanca, I have experienced an individual who shows up earlier than asked, works hard, and carries themselves in a friendly and respectable manner. Blanca has given much of her personal time volunteering for her son's baseball league as a board member and cares about the community her children grow up in. In addition, Blanca is family-oriented person who has always presented herself with a level head and grace as challenges arise.

Ms. Montejano would make an excellent employee for your organization as she shows great patience with children and adults, she is motivated with any task she has at hand, and she shows empathy when it is needed by others. I believe any organization or school district would benefit greatly once they have been exposed to Blanca's hard work and friendly demeanor.

I am happy to give Ms. Montejano my recommendation.

Please feel free to contact me at (559) 393-7209.

Sincerely,

Monica Ruiz



DPOA

Dinuba Police Officer Association

680 S. Alta Ave, Dinuba, CA 93618
559-591-5911 Office, 559-591-5920 Fax

Date: November 14, 2022

To whom it may concern,

I am writing this letter of recommendation to express my personal experience with Blanca Montejano for her dedication, work ethics and professionalism.

I've known Blanca for over 16 years, where we worked together at the Dinuba Police Department as Patrol Officers. During this time, I have enjoyed working with her, where I observed she is able to balance her work and family life. I have worked alongside her during critical, stressful situations, where I have observed Blanca remain calm and decisive in her decision making abilities. As a Police Officer, we are attributed in contacting the public, taking reports and investigating crimes. Blanca is thorough, detailed and concise with documenting the events.

As an individual, Blanca was a pleasure to work with as she was both compassionate and dedicated in her duties as a Police Officer. During her time as a Police Officer, she has fulfilled several positions of responsibility where she was a Field Training Officer, an Explorer Advisor and facilitated several community outreach events. Blanca had taken the time to obtain her Master's Degree while working fulltime as a Police Officer, accomplishing a personal goal of hers.

I am currently the Vice-President to the Dinuba Police Officer's Association (D.P.O.A), where Blanca had worked alongside me as the D.P.O.A's Treasurer for the past ten years. Blanca continues her role as the D.P.O.A Treasurer, where she assist our Association to provide scholarships to local graduating high school students and provide donations to juvenile sport leagues. The Association also expresses our gratitude toward the citizens in the City of Dinuba during the holiday season with a shoe drives and/or toy drives. Blanca has demonstrated her skills in organizing and planning these event, making them happen. Her willingness to learn new things and improve on herself is one of her strongest attributes.

I have no doubts that Blanca Montejano will meet or exceed your expectations regarding the responsibilities your company is looking for. I am more than willing to take the time to discuss Blanca's experience, skill sets and character if needed. I can be reached on my personal cell phone at 559-593-3042.

Sincerely,

John Jobe
Sergeant, Patrol Division
Dinuba Police Officer Association.
680 S. Alta Ave
Dinuba, CA 93618
559-593-3042
jjobe@dinuba.ca.gov

President: *Officer Marcos Nunez*

Vice-President: *Officer John Jobe*

Treasurer: *Officer Blanca Montejano*

Secretary: *Dispatcher Lizet Aldaz*

Sergeant at Arms: *Officer Cesar Moreno*

Historian: *Officer Elio Saidivar*

Suzanne Vartanian MSN FNP-C
Advanced Laparoscopic Surgical Associates
205 East River Park Circle #460
Fresno, CA 93720
559-289-7478

November 14, 2022

To Whom It May Concern:

I have known Blanca Montejano through both my professional career and as a friend for over fifteen years. Blanca was born and raised in California's Central Valley where she is currently raising her own family today. She cares deeply about her community as one can see through her record of serving families in her career in public safety which is truly public service. Blanca has put her own life on the line to ensure the safety and well-being of her community and for that I know hundreds who are grateful for her service.

I have always observed Blanca to demonstrate the utmost professionalism, compassion and effectiveness in her career and civic engagement. It is without question that she would be an incredibly valuable member of any organization's staff that she would join.

Please contact me with any questions. I count it as a privilege to give Blanca my highest possible recommendation.

Sincerely,

Suzanne Vartanian MSN FNP-C

ISSUE: Presented to the Board is Edgar Zaragoza as an Assistant Color Guard Coach for the KHS Marching Band for the 2022-2023 school year.

ACTION: Approve or deny Edgar Zaragoza as an Assistant Color Guard Coach for the KHS Marching Band.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Kingsburg Joint Union High School District

1900 18th Avenue, Kingsburg, CA 93631

(559)897-7721 Fax (559)419-6404

Assistant Coach / music color guard

Name: Edgar Zaragoza Mendez

Address: 764 11th Ave

City: Kingsburg Zip code: 93631

Email: edgarzaragozamendez@gmail.com

Phone#: 559-859-7260

Coaching or Volunteer Position: Colorguard tech

Personal References:

Name	Address	Phone	Relationship
Sarah Dezso	5649 W Los Altos Ave Fresno, CA 93722	559-577-2370	Former Colorguard Coach
Josh Cadiante	427 Avalon dr Lemoore ca 93245	559-878-9361	Former Colorguard Coach

Coaching/Education Philosophy:

I belive every person has the ability to grow when they have the right resoruces. As a coach it is our responsibly to help the kids on the team be able to find that and help them grow not only as a member on the team but also as a member in society when they graduate or even move on from the activity.

Have you ever been convicted of any criminal felony or misdemeanor? No

If yes, explain when, where and the disposition of the case:

Please note: All volunteers will be required to be fingerprinted. Kingsburg Joint Union High School District will cover the cost. A copy of a photo ID is also required. Thank you for supporting our students at KJUHS.